LYDNEY TOWN COUNCIL

BURIALS COMMITTEE

DRAFT Minutes of the Meeting held at Council Chambers on Monday 28th September 2026 at 6.15pm.

Present: Councillors E Taylor (Chair), P Johns (Vice Chair), S Hillier, R Holmes, M Jones and T Saunders

In Attendance: Catherine Lines – Town Clerk & RFO & Minute Taker
Leanne Gay – Burials Officer

Members of the Public: No members of public in attendance

Open Forum: No items were raised

Cllr Taylor gave the usual housekeeping announcements.

1.	**APOLOGIES**
	Cllr. C Evans Cllr. C Harris Mrs L Bendall – Deputy Clerk
2.	**DECLARATIONS OF INTEREST**
	There were no declarations of interests.
3.	**MINUTES OF PREVIOUS MEETING**
	It was proposed that the minutes of the Committee meeting held on Monday 26th January 2026 be approved as a true record. **Resolved: Unanimously Approved**
4.	**OFFICER'S REPORT**
	To receive and note the Officer's report Received and noted
5.	**COUNCILLORS REPORTS**
	• Cllr. T Saunders presented an update regarding the sale of land on Lynch Gate Mews which may have provided additional burial ground. This has now been sold to an unknown buyer.
6.	**CORRESPONDENCE**
	To note correspondence sent and received, and to agree any actions or responses where required. **No correspondence was received**
7.	**REMIT OF COMMITTEES**
	To review, update and approve the Remit of Committees, with particular reference to the Burials Committee.

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	The Remit of Committees relating to the Burials Committee was fully reviewed, with no amendments **Resolved: Unanimously Approved**
8.	**CEMETERY FEES**
	To consider and decide on burial fees for April 2027 – March 2028 It was proposed for burial fees for April 2027- March 2028 to remain at April 2026 – March 2027 Fee structure. **Resolved: Unanimously Approved**
9.	**BUDGET 2027-2028**
	To consider the Draft Burials Budget requirements for the Financial Year 2027/28. The budget was considered for the Financial Year 2027/28. The Committee requires additional information regarding ownership of wall structures surrounding St Marys Church Grave Yard and implications for cost of maintaining said structure. The Committee would like to review an update from Mr Simon Moore in respect of: *Lydney churchyard and the Gloucester Table Top Tomb Project.* The report will give details of a condition survey of the listed table top tombs, which is 40, according to the records. The project conservator is Graham O'Hare. It was noted that Mr Simon Moore has had a period of ill health, the Town Clerk will ascertain the best course of action to review this report and report back to the Committee November / December 2026.
10.	**GREEN BURIAL SPACE**
	To receive an update on the Green Burial Space and discuss and agree future actions. Following a discussion regarding possible implementation of Green Burial Space in relation to current available Cemetery land. It was proposed by Cllr. T Saunders to put on hold further plans to advance the Green Burials implementation. Seconded: Cllr. E Taylor **Resolved: Unanimously Approved**
11.	**FUTURE BUSINESS**
	To identify business for future meetings of this committee. Following discussion, it was suggested to open a new discussion concerning available land for burial space.

Meeting closed at 6.45pm

Chair …… Date ……

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