

Town Clerk: C Lines



Deputy Clerk: L Bendall

Lydney Town Council

Council Chambers, Claremont House, High Street, Lydney, Glos, GL15 5DX
Telephone: (01594) 842234

8th September 2026

SUMMONS

To all Members of Lydney Town Council; Councillors T Saunders (Chair), S Cave, C Evans, J Gregory, C Harris, S Hillier, R Holmes (Vice-Chair), S Holmes, H Hutchison, P Johns, T Lindsay, M Jones, G Phelps, E Taylor and R Thomas

Dear Councillor

You are hereby summoned to attend the **Meeting of the Council** to be held in the **Council Chambers, Claremont House, High Street, Lydney on Monday 14th September 2026 at 7pm**, for the purpose of transacting the following Agenda business as shown.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental matters.

Yours faithfully

Catherine Lines

Town Clerk

Enquiries to Tel: 01594 842234 or email: town.clerk@lydneytowncouncil.gov.uk

Housekeeping announcements

Open Forum

A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.

- (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.
- (ii) Questions may be answered but not debated by the Council.
- (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.

AGENDA

1.	Apologies
	To receive and note apologies for absence
2.	Declaration of Interests
	To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with Lydney Town Council's current Code of Conduct in respect of Members
3.	Minutes
	To consider approving as a correct record the Minutes of the meeting of the Council held on Monday 13th July 2026
4.	Reports
	To receive <u>urgent</u> reports from Members of the Town, District and County Councils
5.	Financial Matters / RFO Report
	5.1 Payments a) To approve accounts for payment as detailed by the RFO b) Following the previous resolution not to renew membership with GALC for 2026/27, to receive an update and agree any further actions. 5.2 Income and Expenditure Reports/ Earmarked Reserves/ Bank Reconciliations & Cashbook Statements for 31.07.26 & 31.08.26 To receive and approve the above financial reports 5.3 Debit Card Report To receive the Debit Card for July and to note that the debit card was not used in August 2026 5.4 Outstanding Debt Report To receive the Outstanding Debt Report as of 31st August 2026 and note the current position 5.5 Annual Subscription To receive and approve updated list of annual subscriptions
6.	Town Clerk's Report
	To receive an update from the Town Clerk together with statistics for July & August regarding Lydney Town Council's Facebook and Website

7.	Lych Gate Mews Land Sale To receive a verbal update regarding the Land Sale of Lych Gate Mews open spaces
8.	Christmas Lights – Town Hall To receive a verbal update regarding purchase and installation of Christmas lights for Town Hall and agree financial support.
9.	Lydney Bus Station Regeneration Project To receive a verbal update concerning a regeneration project of Lydney Bus Station
10.	Annual Town Council Risk Assessment Approval of reviewed and updated annual Town Council Risk Assessment
11.	Winter Bedding for 2026/2027 To receive and approve a quote for Winter Bedding for 2026/27
12.	Appointment of Members to Committees and External Organisations To appoint members of the Council to committees and external organisations.
13.	Beauchamp Land To consider the possibility of selling a small parcel of land by Beauchamp playpark
14.	Review of Policies To consider and approve the following documents and policies: (i) Recording of Meetings Policy (ii) CCTV Policy (iii) Data Protection Policy, Process Map & Privacy Notices
15.	NDP – Examiners Report To receive and note Lydney Neighbourhood Development Plan Examiner's Report
16.	FoDDC S215 Response To receive and not response from FoDDC Enforcement regarding two properties within Lydney
17.	Health and Safety Compliance To consider and approve actions relating to compliance from Health and Safety Site visit and Fire Risk Assessment
18.	Trunk & Treat Event To receive an update on Trunk and Treat Event and to consider and approve supporting the event
19.	Committee Business Referred to the Council To receive reports and updates from the chairs of committees, sub committees and working parties and from lead councillors
20.	Councillor Drop in Sessions To discuss effectiveness of current councillor, drop-in sessions

21.	Date and Venue of Next Meeting and Future Business
	Full Council – Monday 12 th October 2026, 7pm, in the Council Chamber, Claremont House, High Street. Lydney