

Town Clerk: C Lines



Deputy Clerk: L Bendall

Lydney Town Council

Council Chambers, Claremont House, High Street, Lydney, Glos, GL15 5DX
Telephone: (01594) 842234

7th July 2026

SUMMONS

To all Members of Lydney Town Council; Councillors T Saunders (Chair), S Cave, C Evans, J Gregory, C Harris, S Hillier, R Holmes (Vice-Chair), S Holmes, H Hutchison, P Johns, T Lindsay, M Jones, G Phelps and E Taylor

Dear Councillor

You are hereby summoned to attend the **Meeting of the Council** to be held in **the Council Chambers, Claremont House, High Street, Lydney on Monday 13th July 2026 at 7pm**, for the purpose of transacting the following Agenda business as shown.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental matters.

Yours faithfully

Catherine Lines

Town Clerk

Enquiries to Tel: 01594 842234 or email: town.clerk@lydneytowncouncil.gov.uk

Housekeeping announcements

Open Forum

A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.

- (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.
- (ii) Questions may be answered but not debated by the Council.
- (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.

AGENDA

1.	<u>APOLOGIES</u>
	To receive and note apologies for absence
2.	<u>DECLARATION OF INTERESTS</u>
	To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with Lydney Town Council's current Code of Conduct in respect of Members
3.	<u>CO-OPTION ONTO LYDNEY TOWN COUNCIL</u>
	To review and consider appointment of Co-option Councillors onto Lydney Town Council.
4.	<u>MINUTES</u>
	To consider approving as a correct record the Minutes of the meeting of the Council held on Monday 15th June 2026
5.	<u>REPORTS</u>
	To receive <u>urgent</u> reports from Members of the Town, District and County Councils
6.	<u>FINANCIAL MATTERS / RFO REPORT</u>
	6.1 Payments To approve accounts for payment as detailed by the RFO 6.2 Income and Expenditure Reports/ Earmarked Reserves/ Bank Reconciliations & Cashbook Statements for 30.06.26 To receive and approve the above financial reports 6.3 Direct Debit Card Report To note the Direct Debit Card was not used in June 2026 6.4 Electronic Payment for VAT To approve the electronic VAT payment of £7,013.77 to Bathurst Park & Recreation Trust & £6,594.01 to Lydney Recreation Trust. 6.5 Earmarked Reserve – Skatepark To receive and note the electronic accounting reallocation of £30,000 from General Reserves to establish a new Earmarked Reserve (EMR 353 – Skatepark) within the Rialtas accounting system.
7.	<u>TOWN CLERK'S REPORT</u>
	To receive an update from the Town Clerk together with statistics for June regarding Lydney Town Council's Facebook and Website

8.	<u>COMMITTEE BUSINESS REFERRED TO THE COUNCIL AND REPORTS FROM THE CHAIRS OF COMMITTEES, SUB COMMITTEES AND WORKING PARTIES AND FROM LEAD COUNCILLORS</u>
9.	<u>STRATEGIC PLAN 2023-2030</u> To review and note the Strategic Plan updates for 2023-2030
10.	<u>BIODIVERSITY DUTY POLICY</u> To review and note the updates for the Biodiversity Duty Policy
11.	<u>REMIT OF COMMITTEES</u> To receive the recommendations of amendment from the Personnel Committee and approve to re-adopt the Remit of Committees
12.	<u>COMPLAINTS POLICY</u> To consider and approve the updated Complaints Policy
13.	<u>MEMORIAL PLAQUE</u> To consider and approve purchasing a plaque to honour the late Bill Osbourne
14.	<u>CYCLE STORAGE FACILITY</u> To consider supporting the installation of a secure cycle storage facility at Jubilee Corner, funded through an external grant in partnership with the Forest of Dean District Council Climate Team
15.	<u>COMMUNITY PAYBACK MAINTENANCE WORKS</u> To consider and approve engaging the Probation Service's Community Payback scheme to undertake identified maintenance works within Lydney.
16.	<u>DATE AND VENUE OF NEXT MEETING AND FUTURE BUSINESS</u> Full Council – Monday 14 th September 2026, 7pm, in the Council Chamber, Claremont House, High Street. Lydney