

LYDNEY RECREATION TRUST

DRAFT Minutes of the Meeting held at Council Chambers on
Monday 1st June 2026 at 8.10pm

Present:	Trustees N Saunders (Chair), C Evans, J Gregory, C Harris, S Hillier, P Johns, M Jones and T Lindsay
In Attendance:	Mrs L Bendall - Minute Taker & Acting Trust Secretary No members of the public were present
Absent:	Trustees G Phelps and H Hutchison

Open Forum

No items were raised

1.	Apologies for Absence Apologies for absence were received and noted from Trustees S Cave, R Holmes, S Holmes and E Taylor.
2.	Declarations of Interest No declarations of interests were received.
3.	Minutes of the Previous Meeting Chair proposed that the minutes of the Meeting held on Monday 23rd March 2026 were accepted as read and correct. Resolved: Majority Approved
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments (a) To note payments made on Cashbook Statements Noted (b) To approve invoices to be paid It was proposed (CH) and seconded (TL) for payments totalling £4200.71 be approved. Resolved: Unanimously Approved
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 31.03.26 and 30.04.26 Noted
4.3	Bank Reconciliation & Cashbook Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations and Cashbook Statements for 31.03.26 and 30.04.26 Noted

<p>4.4</p> <p>4.5</p> <p>4.6</p>	<p>Earmarked Reserves To note the Earmarked Reserves for 31.03.26 & 30.04.26 Noted It was noted that an S106 Earmarked Reserve (EMR) exists. The Trust Secretary and Finance Assistant will investigate the reserve and report back as appropriate.</p> <p>The Path EMR was discussed. It was noted that the condition of the path around Lydney Lake had been raised at the Annual Town Meeting. Trustee Gregory will meet with a member of the grounds team to review the condition of the path and consider any necessary works.</p> <p>Trustee Internal Audit Reports To receive reports on the internal financial audit held on 24th March 2026, covering Periods October, November and December 2026 and audit held on 15th April 2026 covering periods January, February and March 2026 Councillor Internal reports for quarters 3 and 4 were received and noted with no concerns raised. Thanks were extended to the Finance Assistant for their continued hard work.</p> <p>Annual Accounts April 2025 – March 2026 To receive and approve the Annual Accounts for financial period 2025-2026 The Annual Accounts for the financial period 2025-2026 were received and Chair proposed for them to be approved. Resolved: Unanimously Approved</p>
<p>5.</p>	<p>Trustees' Reports To consider any <u>URGENT</u> reports from members of the Trust</p> <ul style="list-style-type: none"> • Trustee Saunders advised Trustees that a Youth Lead from FVAF had indicated an intention to hold an outreach session in collaboration with the Fire Service in the car park adjacent to the skatepark on 6 June. As no formal request had been received, Trustee Saunders outlined the process for obtaining permission to hold events on Trust land. Due to the limited timescales involved, no permission could be granted. It was noted that the event was not organised by, nor covered by, the Trust, and the matter was simply noted. Trustees reiterated their commitment to supporting and promoting youth activities wherever possible. • Trustee Harris advised that concerns had been raised by Lydney Ladies regarding goose fouling on their pitch. It was confirmed that the grounds team clear all recreation pitches twice weekly and that all sports clubs have access to the sweeper machine. It was further noted that no similar complaints had been received from any other sports tenants. • Trustee Saunders advised that a meeting with the chairs of all sports clubs is scheduled for July and that any comments, concerns, or feedback arising from those meetings will be reported back to Trustees. • Trustee Gregory reported having been contacted by a resident living near the skatepark regarding incidents of anti-social behaviour in and around the area. It was agreed that the resident should be encouraged to continue reporting incidents to the Police and, if necessary, raise concerns with the Office of the Police and Crime Commissioner. It was noted that this matter is also being discussed through the Police and Partnership meetings.

	<ul style="list-style-type: none"> Trustees were advised that the CCTV covering the area has now been repaired and restored to operation. Trustee Gregory presented a slideshow of photographs taken around Lydney Lake and the surrounding grounds. Concerns were raised regarding the positioning of bins, the condition of certain noticeboards, misplaced signage, overhanging branches, and areas appearing overgrown or untidy. It was agreed that Trustee Gregory would meet with members of the grounds team to review the issues raised and develop an action plan. Trustee Harris advised that a local resident had raised concerns regarding a number of cotton trees located on land believed to be owned by a developer that has entered bankruptcy. The trees were reported to present a potential safety concern. It was requested that the matter be reported to Forest of Dean District Council for investigation.
6.	<p>Trust Secretary To receive the Trust Secretary's Report Received and noted</p>
7.	<p>Correspondence To consider and agree a response to any correspondence received No correspondence was received</p>
8.	<p>Wildlife (a) to receive an update on the wildlife and pest control An update was received on wildlife and pest control.</p> <p>(b) to decide on future actions No further actions were determined at this time</p>
9.	<p>Skatepark (a) To receive an update on the development of the skatepark. A written report from Ttee Cave was received and noted</p> <p>(b) To receive an update on S106 funds An update on the current Section 106 (S106) funds was received. It was noted that the Secretary was awaiting clarification regarding the timescales by which the available funds must be allocated and/or spent. It was confirmed that the S106 funds cannot be used towards the provision of a new skatepark and are restricted to the maintenance and improvement of the existing facility. To ensure that the available S106 funds are utilised for the benefit of the community, it was agreed that a meeting be arranged with Evolution Skateparks to discuss potential improvements to the existing skatepark and to develop proposals for consideration.</p> <p>(c) To receive and consider a quotation for further recommended remedial repairs to the existing skatepark, with reimbursement of associated costs to be sought through S106 funding. It was proposed (JG) and seconded (MJ) to approve the quote from Evolution to undertake the identified remedial works on the skatepark with reimbursement of associated costs being sought from s106 funds.</p> <p>Resolved: Unanimously Approved</p>

	<p>(d) To consider requesting a contribution from Lydney Town Council towards the development of a new skatepark. It was proposed (CH) and seconded (MJ) to approve Lydney Recreation Trust approach Lydney Town Council to request a donation towards the development of a new skatepark. Resolved: Unanimously Approved</p> <p>(e) To consider allocating funds from EMR and/or General Reserves towards the development of the new skatepark. It was proposed (MJ) and seconded (CH) that £30,000 be ring-fenced towards the development of a new skatepark, with funds to be allocated from the Special Projects Earmarked Reserve (EMR), subject to the remaining funding required for the project being secured. Resolved: Unanimously Approved</p>
10.	Date of Next Meeting
	Monday 27 th July 2026 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers
	Meeting Closed at 9.21pm

END

Signed:.....

Date:.....