

Town Clerk:



Deputy Clerk: L Bendall

Lydney Town Council

Council Chambers, Claremont House, High Street, Lydney, Glos, GL15 5DX
Telephone: (01594) 842234

9th June 2026

SUMMONS

To all Members of Lydney Town Council; Councillors S Cave, C Evans, J Gregory, C Harris, S Hillier, R Holmes (Vice-Chair), S Holmes, H Hutchison, P Johns, T Lindsay, M Jones, G Phelps, T Saunders (Chair) and E Taylor

Dear Councillor

You are hereby summoned to attend the **Meeting of the Council** to be held in the **Council Chambers, Claremont House, High Street, Lydney on Monday 15th June 2026 at 7pm**, for the purpose of transacting the following Agenda business as shown.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental matters.

Yours faithfully

Louise Bendall

Acting Town Clerk

Enquiries to Tel: 01594 842234 or email: town.clerk@lydneytowncouncil.gov.uk

Housekeeping announcements

Open Forum

A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.

- (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.
- (ii) Questions may be answered but not debated by the Council.
- (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.

AGENDA

1.	<p><u>APOLOGIES</u></p> <p>To receive and note apologies for absence</p>
2.	<p><u>DECLARATION OF INTERESTS</u></p> <p>To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with Lydney Town Council's current Code of Conduct in respect of Members</p>
3.	<p><u>MINUTES</u></p> <p>To consider approving as a correct record the Minutes of the meeting of the Annual Meeting of the Council held on Monday 11th May 2026</p>
4.	<p><u>REPORTS</u></p> <p>To receive <i>urgent</i> reports from Members of the Town, District and County Councils</p>
5.	<p><u>FINANCIAL MATTERS / RFO REPORT</u></p> <p>5.1 Payments To approve accounts for payment as detailed by the RFO</p> <p>5.2 Income and Expenditure Reports/ Earmarked Reserves/ Bank Reconciliations and Cashbook Statement for 31st May 2026 To receive and approve the above financial reports</p> <p>5.3 Direct Debit Card Report To note the Direct Debit Card report for May 2026</p> <p>5.4 Annual Accounts 1st April 2025 – 31st March 2026 To receive and approve the Annual Accounts for financial period 2025-2026</p> <p>5.5 GALC Internal Audit Report 2025/2026 To receive and note the Annual Internal Audit Report for the financial year ended 31st March 2026 and consider any recommendations or actions arising.</p> <p>5.6 Annual Governance and Accountability Return 2025/26</p> <p>5.6 a) To consider and approve Section 1 - Annual Governance Statement 2025/26 of the Annual Governance and Accountability Return.</p> <p>5.6 b) To consider and approve Section 2 - Accounting Statements 2025/26 of the Annual Governance and Accountability Return.</p> <p>5.6 c) To receive and approve the supporting documents for the AGAR submission, including the bank reconciliation, explanation of variances and any other required supporting statements.</p> <p>5.6 d) To approve the dates for the Exercise of Public Rights from Wednesday 17th June 2026 to Tuesday 28th July 2026 inclusive and authorise publication of the required notice and AGAR documents.</p> <p>5.7 Electronic Payment for VAT To consider and decide on the electronic Vat Transfer to Bathurst Park & Recreation Trust & Lydney Recreation Trust</p>

6.	<u>TOWN CLERK'S REPORT</u>
	To receive an update from the Town Clerk
7.	<u>COMMITTEE BUSINESS REFERRED TO THE COUNCIL AND REPORTS FROM THE CHAIRS OF COMMITTEES, SUB COMMITTEES AND WORKING PARTIES AND FROM LEAD COUNCILLORS</u>
8.	<u>CORRESPONDENCE</u>
	To note correspondence received and answered and to agree responses, as appropriate.
8.1	To receive and note the Leisure and Active Wellbeing Newsletter
9.	<u>APPOINTMENT OF MEMBERS TO COMMITTEES AND EXTERNAL ORGANISATIONS</u>
	To appoint members of the Council to committees and external organisations.
10.	<u>INSURANCE RENEWAL</u>
10.1	To receive and note the insurance renewal for Lydney Town Council including fleet insurance and Cyber Security; the council has reviewed and updated the policies and found they are fit for purpose and cover all insurable risks.
10.2	To consider entering into Aviva's 3-year rate stability agreement.
11.	<u>LYDNEY SKATEPARK</u>
	To consider a request from Lydney Recreation Trust for a donation, amount to be agreed, towards the development of a new skatepark
12	<u>LYDNEY NEIGHBOURHOOD DEVELOPMENT PLAN 2 (NDP)</u>
	To receive and note the submitted responses to Examiner's Clarification Questions regarding Lydney's NDP
13	<u>GLOUCESTERSHIRE ASSOCIATION OF LOCAL COUNCIL (GALC) CALL FOR MOTIONS</u>
	To consider and decide on submitting a Motion for debate at the GALC AGM, to be held on Saturday 26 th September 2026
14.	<u>DATE OF NEXT MEETING</u>
	<ul style="list-style-type: none"> • Full Council – Monday 13th July 2026, 7pm, in the Council Chamber, Claremont House, High Street. Lydney • Lydney Community Health & Wellbeing Connections Event – Wednesday 24th June at Lydney Community Centre 12.30pm to 3.30pm