



Acting Trust Secretary: Louise Bendall

Bathurst Park & Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX
Telephone: 01594 842234
Registered Charity No: 298305

26th May 2026

Dear Trustee,

You are cordially invited to attend a Meeting of Bathurst Park and Recreation Trust which will be held in the Council Chamber, Claremont House, High Street, Lydney on **Monday 1st June 2026 at 7.00pm.**

Yours sincerely,

Louise Bendall

Louise Bendall
Acting Trust Secretary

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive any declarations of interest in items on the agenda
3.	Minutes of Previous Meeting To consider for approval as a correct record the Minutes of the Trust held on Monday 23rd March 2026
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments (a) To note invoices paid and on Cashbook Statements (b) To approve invoices to be paid
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports for 31.03.2026 and 30.04.2026
4.3	Bank Reconciliation & Cashbook Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations and Cashbook Statements for 31.03.26 to 30.04.26

4.4	Earmarked Reserves To note the Earmarked Reserves for 31.03.26 to 30.04.26
4.5	Trustee Internal Audit Reports To receive reports on the internal financial audit held on 24 th March 2026, covering Periods October, November and December 2026 and audit held on 15 th April 2026 covering periods January, February and March 2026
4.6	Annual Accounts April 2025 – March 2026 To receive and approve the Annual Accounts for financial period 2025-2026
4.7	Park Events Budget To note that the Park Events Budget, currently held within the Bathurst Budget, is to be transferred into the Town Council budget, as this relates to council-run events, which includes the Easter and Summer events.
5.	Trustees' Reports
	To consider any <u>URGENT</u> reports from members of the Trust.
6.	Trust Secretary To receive the Trust Secretary's Report
7.	Correspondence To consider a response to any correspondence received
8.	Playpark ROSPA & Maintenance Report To receive and note the annual ROSPA playpark inspection reports
9.	Pavilion Building To consider matters arising from issues with the hot water supply at the Bathurst Park Café, including any potential compensation arrangements.
10.	Bands in the Park To consider arrangements for a "Bands in the Park" summer programme utilising the Bandstand, including proposed dates, budget implications and any operational requirements.
11.	Date of Next Meeting Monday 27 th July 2026, 7pm Council Chambers

END