



Acting Trust Secretary: Louise Bendall

# *Bathurst Park & Recreation Trust*

Council Chambers, Claremont House,  
High Street, Lydney, Glos, GL15 5DX  
Telephone: 01594 842234  
Registered Charity No: 298305

17<sup>th</sup> March 2026

Dear Trustee,

You are cordially invited to attend a Meeting of Bathurst Park and Recreation Trust which will be held in the Council Chamber, Claremont House, High Street, Lydney on **Monday 23<sup>rd</sup> March 2026 at 7.00pm.**

Yours sincerely,

*Louise Bendall*

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**Acting Trust Secretary**

## **AGENDA**

1.	<b>Apologies for Absence</b> To receive apologies for absence
2.	<b>Declarations of Interest</b> To receive any declarations of interest in items on the agenda
3.	<b>Minutes of Previous Meeting</b> To consider for approval as a correct record the Minutes of the Extraordinary Meeting of the Trust held on <b>Monday 9<sup>th</sup> February 2026</b>
4.	<b>Financial Matters/Secretary's Financial Reports</b>
4.1	Payments (a) To note invoices paid and on Cashbook Statements (b) To approve invoices to be paid
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 31.01.26 and 28.02.26
4.3	Bank Reconciliation & Cashbook Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations and Cashbook Statements for 31.01.26 to 28.02.26

4.4	<b>Earmarked Reserves</b> To note the Earmarked Reserves for 31.01.26 & 28.02.26
4.5	To note Aviva Insurance Renewal for 1 <sup>st</sup> April 2026 to 31 <sup>st</sup> March 2027
5.	<b>Trustees' Reports</b>
	To consider any <u>URGENT</u> reports from members of the Trust.
6.	<b>Trust Secretary</b> To receive the Trust Secretary's Report
7.	<b>Memorial Plaque</b> To consider a plaque being placed on an existing bench within the Memorial garden/pond area, with costs being met by resident.
8.	<b>Correspondence</b> To consider a response to any correspondence received
9.	<b>Park Closing Times</b> To consider and decide on the daily summer closing time for Bathurst Park gates.
10.	<b>New Storage Container</b> To receive and consider a quotation for a replacement storage container and to agree the next steps
11.	<b>Lone Showering Policy &amp; Risk Assessment</b> To receive and consider approving adoption of the Lone Showering Policy, Risk Assessment and Staff Acknowledgement Form
12.	<b>Sensory Garden</b> To consider renaming the Sensory Garden after a former employee
13.	<b>Sportily</b> To consider a request from Sportily to host sessions within Bathurst Park during the summer holidays.
14.	<b>Community Family Ministry</b> To consider a request from Community Family Ministry to hold outdoor services within Bathurst Park on Sunday 28 <sup>th</sup> June and 26 <sup>th</sup> July
15.	<b>Date of Next Meeting</b>
	Monday 1 <sup>st</sup> June 2026, 7pm Council Chambers

END