

Town Clerk:



Deputy Clerk: L Bendall

# Lydney Town Council

Council Chambers, Claremont House, High Street, Lydney, Glos, GL15 5DX  
Telephone: (01594) 842234

3<sup>rd</sup> March 2026

## SUMMONS

**To all Members of Lydney Town Council;** Councillors S Cave, C Evans, J Gregory, C Harris, S Hillier, N Holbutt, R Holmes (Vice-Chair), S Holmes, P Johns, T Lindsay, M Jones, P Macklin, G Phelps, T Saunders (Chair) and E Taylor

**Dear Councillor**

You are hereby summoned to attend the **Meeting of the Council** to be held in the **Council Chambers, Claremont House, High Street, Lydney on Monday 9<sup>th</sup> March 2026 at 7pm**, for the purpose of transacting the following Agenda business as shown.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental matters.

Yours faithfully

*Louise Bendall*

Deputy Clerk

### FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings, in a non-disruptive manner, to which they are permitted access. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 2018.

Enquiries to Tel: 01594 842234 or email: [town.clerk@lydneytowncouncil.gov.uk](mailto:town.clerk@lydneytowncouncil.gov.uk)

[Housekeeping announcements](#)

## **Open Forum**

A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.

- (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.
- (ii) Questions may be answered but not debated by the Council.
- (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.

## **AGENDA**

1.	<b><u>APOLOGIES</u></b>
	To receive and note apologies for absence
2.	<b><u>DECLARATION OF INTERESTS</u></b>
	To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with Lydney Town Council's current Code of Conduct in respect of Members
3.	<b><u>MINUTES</u></b>
	To consider approving as a correct record the Minutes of the meeting of the Council held on <b>Monday 9<sup>th</sup> February 2026</b>
4.	<b><u>REPORTS</u></b>
	To receive <i>urgent</i> reports from Members of the Town, District and County Councils
5.	<b><u>FINANCIAL MATTERS / RFO REPORT</u></b>
	<b>5.1 Payments</b> <ol style="list-style-type: none"><li>a. To approve accounts for payment, including electronic payments, as detailed by the RFO</li><li>b. To receive 6-monthly reports and approve the electronic transfers to Lydney Town Hall &amp; Lydney Community Centre under current Service Level Agreements</li></ol>
	<b>5.2 Income and Expenditure Reports/ Earmarked Reserves/ Bank Reconciliations and Cashbook Statement for 28.02.26</b> To receive and approve the above financial reports
	<b>5.3 Direct Debit Card Report</b> To note the Direct Debit Card was not used during February 2026
	<b>5.4 Virements</b> To approve the undertaking of budget virements during March 2026, as identified by the Acting RFO and Finance Assistant.
6.	<b><u>TOWN CLERK'S REPORT</u></b>
	To receive an update from the Town Clerk
7.	<b><u>COMMITTEE BUSINESS REFERRED TO THE COUNCIL AND REPORTS FROM THE CHAIRS OF COMMITTEES, SUB COMMITTEES AND WORKING PARTIES AND FROM LEAD COUNCILLORS</u></b>

8.	<b><u>CORRESPONDENCE</u></b>
8.1	To receive correspondence and agree a response if required: To note correspondence from Forest of Dean District Council (FoDDC) confirming that Lydney Town Council's NDP submission meets the required criteria.
8.2	To receive correspondence from a local resident regarding queries on the Dean Forest Gateway Planning Application and agree a response
9.	<b><u>FOREST OF DEAN DISTRICT COUNCIL (FoDDC) DRAFT LOCAL PLAN CONSULTATION</u></b>
	To receive and consider Forest of Dean District Council's Draft Local Plan and to agree the next steps for responding to the consultation.
10.	<b><u>GLOUCESTERSHIRE LOCAL GOVERNMENT REORGANISATION (LGR) PROPOSALS CONSULTATION</u></b>
	To receive the Glos LGR Proposal and agree a council response
11.	<b><u>ACCESSIBILITY STATEMENT</u></b>
	To receive and approve the updated Accessibility Statement
12.	<b><u>LYDNEY COMPASS DIRECTORY</u></b>
	To receive and consider a request from Forest Voluntary Action Forum (FVAF) for funding to support Lydney Compass Directory.
13.	<b><u>GLOUCESTERSHIRE STREET WORKS WARDENS PILOT</u></b>
	To receive details regarding the Gloucestershire Street Works Warden pilot and to identify council volunteers to take part in the trial.
14.	<b><u>DATE AND VENUE OF NEXT MEETING AND FUTURE BUSINESS</u></b>
	<ul style="list-style-type: none"> <li>• Full Council – Monday 13<sup>th</sup> April 2026, 7pm, in the Council Chamber, Claremont House, High Street. Lydney</li> <li>• Annual Parish Assembly – Wednesday 29<sup>th</sup> April 2026 – Lydney Town Hall, High Street. Lydney 6pm</li> </ul>