

# BATHURST PARK AND RECREATION TRUST

Minutes of the Meeting held at Council Chambers on  
Monday 26<sup>th</sup> January 2026 at 7.00pm

**Present:** Trustees N Saunders (Chair), S Cave (7.14pm), C Evans, J Gregory, C Harris, S Hillier, R Holmes, S Holmes, P Johns, M Jones, T Lindsay, and E Taylor

**In Attendance:** Mrs L Bendall – Minute Taker  
Henry Sleeman  
Robert Green - Groundsman

No members of the Public were present

Trustee Saunders gave the usual housekeeping announcements.

## Open Forum

No items were raised

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| 1.  | <b>Apologies for Absence</b><br>There were no apologies for absence received  |
| 2.  | <b>Declarations of Interest</b><br>There were no declarations of interest received.   |
| 3.  | <b>Minutes of Previous Meeting</b><br>Chair proposed that the minutes of the meeting held on the Monday 24 <sup>th</sup> November 2025 were accepted as read and correct.<br><b>Resolved: Majority Approved</b>   |
| 4.  | <b>Financial Matters</b>  |
| 4.1 | Payments<br>(a) To approve invoices to be paid<br>It was proposed and seconded for payments totalling £1438.52 be approved.<br><b>Resolved: Unanimously Approved</b><br><br>(b) To note payments made on Cashbook Statements for 30.11.25 and 31.12.25<br>Noted |
| 4.2 | Income and Expenditure Reports<br>To note Income and Expenditure Reports for 30.11.2025 and 31.12.2025.<br>Noted  |
| 4.3 | Bank Reconciliation & Cashbook Statements – Petty Cash, Current and Deposit Accounts<br>To note the Bank Reconciliations for 30.11.2025 and 31.12.2025 and Cashbook Statements for 30.11.2025 and 31.12.2025.<br>Noted  |

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| 4.4 | Earmarked Reserves<br>To note Earmarked Reserves for 30.11.2025 and 31.12.2025.<br>Noted   |
| 5.  | <b>Trustees' Reports</b><br>To consider any <u>URGENT</u> reports from members of the Trust. <ul style="list-style-type: none"> <li>Trustee Saunders advised that a quote has been received from the local artist who sculpted the Gruffalo, to create further figures. This will be bought to the next Trust meeting for consideration.</li> </ul>  |
| 6.  | <b>Trust Secretary</b><br>To receive and note the Trust Secretary Report<br>Received and noted   |
| 7.  | <b>Correspondence</b><br>To consider a response to any correspondence received<br>No correspondence received   |
|     | It is noted that the Chair approved for Agenda Item 11 to be brought forward for discussion. For the purpose of the minutes, the items will be recorded in the same order as listed on the agenda.   |
|     | It is noted that Ttee Cave joined the meeting at 7.14pm  |
| 8.  | <b>Easter Event 2026</b><br>To consider and agree the date for the 2026 Easter Event<br>Chair proposed that date for the Easter Event 2026 be held on Wednesday 1 <sup>st</sup> April 2026 be approved.<br><b>Resolved: Unanimously Approved</b><br><br>It was noted that the budget for the Easter Event was historically managed by Lydney Town Council, but it now sits within the Bathurst Park Trust. |
| 9.  | <b>Summer Community Event 2026</b><br>To consider and agree a date for the 2026 Summer Event<br>It was proposed and seconded that date for the Summer Community Event 2026 be held on Saturday 25 <sup>th</sup> July 2026 be approved.<br><b>Resolved: Unanimously Approved</b>  |
| 10. | <b>Bank Signatories</b><br>To consider adding the Deputy Clerk as an authorised bank signatory<br>It was proposed and seconded to approve adding the Deputy Clerk as an authorised bank signatory<br><b>Resolved: Unanimously Approved</b>   |
| 11. | <b>Bathurst Park Pond</b><br>To receive a report on Bathurst Park Pond and to determine and agree any further/future actions.<br>Groundsman, Rob, delivered a report to the Trustees outlining the findings and recommendations of future management of the pond within Bathurst Park.   |



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|            | <p>The Chair proposed that the grounds team be authorised to clean the pond, with costings to be obtained for the removal of the fish. It was also proposed that the grounds team schedule a future maintenance plan for pond management and for the Trust to explore the possibility of heritage funding.</p> <p><b>Resolved: Unanimously Approved</b></p>  |
| <b>12.</b> | <b>Tennis Courts</b>   |
|            | <p>To consider and approve a quote for repurposing the tennis courts into a new cycle highway</p> <p>It was noted that Bathurst Park had been successful in obtaining Lottery Grant funding, which will be used to repurpose the Tennis Courts into a new cycle highway. Quotes had also been received to resurface the Tennis Courts, as recommended by an external contractor.</p> <p>It was proposed and seconded to approve the quote to repurpose and resurface the Tennis Courts using the Lottery Grant funding of £9,325, with the remainder to be taken from EMR 324 Projects.</p> <p><b>Resolved: Unanimously Approved</b></p> |
| <b>13.</b> | <b>Pollard of Willow Tree</b>  |
|            | <p>To receive quotes and approve the pollarding of a willow tree within Bathurst Park</p> <p>It was proposed and seconded to approve the quote from The Big Friendly Gardener for £680.00.</p> <p><b>Resolved: Unanimously Approved</b></p>  |
| <b>14.</b> | <b>Date of Next Meeting</b>  |
|            | Monday 23 <sup>rd</sup> March 2026, 7pm Council Chambers   |

The meeting closed at: 8.04pm

**Signed:**.....

**Date:**.....