



LYDNEY TOWN COUNCIL Application Form

Please complete in black ink.

Note: C.Vs may be attached as supporting documentation only

PART A

Position applied for: <i>Full-Time Head Grounds Person</i>	Closing date and source of application:
Surname:	First names and title:
Address:	Telephone: Mobile: Email: National Insurance Number: D.O.B:

Personal Details:

Do you require a work permit to take up employment in the UK?	Yes	No
Are you legally eligible for employment in the UK?	Yes	No
Do you hold a current clean driving licence?	Yes	No
Please give details of any driving offences currently under endorsement:		
Please give details of any unspent criminal convictions that you may have (in accordance with the Rehabilitation of Offenders Act 1974).		
If offered this position will you continue to work in any other capacity?	Yes	No
Have you previously worked for Lydney Town Council?	Yes	No
Is your ability to perform the particular job for which you are applying limited in any way?	Yes	No
If yes, how can we overcome this?		

References

Please give the names and addresses of two referees. One should be your present or last employer if possible.

Referee 1	Referee 2
Name	Name
Address	Address
Capacity in which known:	Capacity in which known:
May we approach them now? Yes No	May we approach them now? Yes No

Are you related to any member or employee of this Council? Yes / No

If yes please give full details:

IMPORTANT NOTICE

Failure to answer all the questions on this application or failure to reveal information which might influence a decision on whether or not to employ you will automatically invalidate the application and the offer of employment, and where employment has commenced, to dismissal.

DECLARATION

I, the undersigned, declare that the information given by me on this application and any other form (including at interview) to the best of my knowledge is correct, and that I have not knowingly withheld any fact or circumstance which, if disclosed, would influence a decision to employ or not employ me.

Signature	Date
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Please return your completed application, together with a covering letter to;
Mrs L Bendall, Deputy Clerk/ Responsible Finance officer
Council Chambers, High Street, Lydney GL15 5DX

Please note: Applications received after the closing date will not be considered.
CLOSING DATE: 12noon on Wednesday 25th March 2026. (If you have not heard from the Council by Friday 10th April 2026, please assume your application, on this occasion, was unsuccessful)

Employment History

Please list all employment in reverse chronological order, starting with your present or last position. Please continue on a separate sheet if you need to.

Name of Employer:

Current/Most Recent Employer:

Position Held:

Salary/Grade:

Period of Employment:

Brief Description of Job/Responsibilities:

Previous Employer:

Position Held:

Period of Employment:

Brief Description of Job/Responsibilities:

Reason for Leaving:

Previous Employer:

Position Held:

Period of Employment:

Brief Description of Job/Responsibilities:

Reason for Leaving:

Education/Qualifications (including Membership of Professional Bodies)

Date From/To		Name of School, College or University	Qualifications Gained
From	To		

Name of Professional Body	Grade of Membership	By Examination Yes/No

TRAINING (Please list the relevant training courses attended below):

RECENT TRAINING COURSES/QUALIFICATIONS ATTAINED

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ANY FURTHER TRAINING/QUALIFICATIONS

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Hobbies

Please give details of your main hobbies:

Illness and/or Accidents

1. During the past three years until now have you been treated by a Doctor and/or in a hospital for any illness or injury? If yes, please give details:

2. Are you prepared to undergo a medical examination? Yes / No

Additional Competency Information

Please provide specific examples in response to the following questions:

Please demonstrate how you have worked effectively as a member of a team?

Please describe a successful negotiation you have undertaken within the workplace?

Please describe an occasion where you have improved a business process. What did you do and what was the outcome?

Please give details of any outside interests or other information you feel will support your application: