

# LYDNEY RECREATION TRUST

**Minutes of the Meeting held at Council Chambers on  
Monday 24<sup>th</sup> November 2025 at 7.51pm**

**Present:** Trustees N Saunders (Chair), C Harris, S Hillier, R Holmes,  
S Holmes, P Johns, M Jones, T Lindsay and G Phelps

**In Attendance:** Mr M Greenfield -Trust Secretary  
Mrs L Bendall - Minute Taker

No members of the public were present

## Open Forum

No items were raised

<b>1.</b>	<b>Apologies for Absence</b> Apologies for absence were received from Trustees Cave and Taylor.
<b>2.</b>	<b>Declarations of Interest</b> No declarations of interests were received.
<b>3.</b>	<b>Minutes of the Previous Meeting</b> Chair proposed that the minutes of the Meeting held on <b>Monday 29<sup>th</sup> September 2025</b> were accepted as read and correct. <b>Resolved: Majority Approved</b>
<b>4.</b>	<b>Financial Matters/Secretary's Financial Reports</b>
<b>4.1</b>	<b>Payments</b> To approve invoices to be paid Chair proposed payments totalling £1566.00 be approved. <b>Resolved: Majority Approved</b>  Secretary requested an additional invoice of £980.00 to Three Counties Fencing be considered for payment. Chair proposed the additional invoice to Three Counties Fencing for £980.00 be approved for payment. <b>Resolved: Majority Approved</b>
<b>4.2</b>	<b>Income and Expenditure Reports</b> To note the Income and Expenditure Reports 31.07.25 & 31.08.25 Noted
<b>4.3</b>	<b>Bank Reconciliation &amp; Cashbook Statements – Petty Cash, Current &amp; Deposit Accounts</b> To note the Bank Reconciliations 30.09.25 & 31.10.25 & Cashbook Statements for 30.09.25 and 31.10.25. Noted

<b>4.4</b>	<p><b>Earmarked Reserves</b> To note the Earmarked Reserves for 30.09.25 &amp; 31.10.25 Noted</p>
<b>4.5</b>	<p><b>Trustee Internal Audit Report from Wednesday 15<sup>th</sup> October 2025</b> To receive a report on the internal financial audit held on Wednesday 15<sup>th</sup> October 2025, covering Periods July, August &amp; September 2025 Ttees Taylor, Jones and Lindsay undertook the audit and no concerns or queries were identified. The Trustees thanked the Finance Assistant for their help.</p>
<b>4.6</b>	<p><b>Draft budget 2026/2027</b> To consider and approve the draft budget for 2026/2027 The draft budget for 2026/2027 was reviewed. It was proposed and seconded to approve the 2026/2027 budget with £10,000 being taken from General Reserves. <b>Resolved: Unanimously Approved</b></p>
<b>5.</b>	<p><b>Trustees' Reports</b> To consider any <u>URGENT</u> reports from members of the Trust</p> <ul style="list-style-type: none"> <li>Trustee Saunders extended thanks to everyone who assisted with preparing and delivering sandbags during the recent flood warning. Although the Recreation Trust fields flooded, it was reassuring that no clubhouses or properties in and around the lake and Lakeside area were affected.</li> </ul>
<b>6.</b>	<p><b>Trust Secretary</b> To receive the Trust Secretary's Report Received and noted</p>
<b>7.</b>	<p><b>Correspondence</b> To consider and agree a response to any correspondence received (a) Lakeside Resident Correspondence Correspondence and Secretary's response noted</p> <p>It was suggested that in October the Trust runs a campaign encouraging residents to check drains near their properties. If drains appear to be blocked—for example, by leaves - residents should be asked to report this via the Gloucestershire County Council "Fix My Street" portal: <a href="https://fixmystreet.gloucestershire.gov.uk/">https://fixmystreet.gloucestershire.gov.uk/</a></p>
<b>8.</b>	<p><b>Wildlife</b> (a) to receive an update on the wildlife and pest control An update was given on wildlife and pest control</p> <p>(b) to decide on future actions</p> <p><b>Island Maintenance</b> It was noted that no clearance work had yet begun on the island. The grounds team advised that they did not currently feel able to undertake the work safely. It was agreed that a Risk Assessment would be prepared and reviewed to identify and mitigate any risks and determine a way forward. The Chair and Trust Secretary will work with the grounds team on this.</p>

9.	<b>Skatepark</b> No update was received
10.	<b>Green Burial Space</b> To consider a request from Lydney Town Council to use a piece of land for Green Burial Space Following discussion, the Chair proposed that the piece of land known as East Marsh was not suitable for consideration as a Green Burial Space. <b>Resolved: Unanimously Not Approved</b>
11.	<b>S106 Meeting Notes Held on 02.10.2025</b> To receive and note the notes from the meeting held on 02.10.25  The Trust was updated that at the meeting held on 2 October 2025 it was agreed that the remaining S106 funds available for changing-room facilities would be split equally between the football and cricket clubs. Meeting notes were received and noted.
12.	<b>Date of Next Meeting</b> Monday 26 <sup>th</sup> January 2026 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers
	<b>Meeting Closed at 8.36pm</b>

END

Signed:.....

Date:.....26-1-26.....