

LYDNEY TOWN COUNCIL

FINANCE AND SCRUTINY COMMITTEE – 16/06/2025

Minutes of the Meeting held in the Council Chambers, Claremont House, High Street Lydney on
Monday 16th June 2025 at 7.00pm

Present: Councillors R Holmes (Chair), S Holmes, P Johns, M Jones and
T Saunders

Also in M Greenfield - Town Clerk
Attendance: L Bendall - Assistant Clerk (Minute Taker)

There were no members of the public present

Cllr R Holmes gave the usual 'housekeeping' announcements.

Open Forum

No items raised.

1. APOLOGIES

Apologies were received and noted from Cllr C Harris.

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with Lydney Town Council's current Code of Conduct in respect of Members.

Cllrs R Holmes and S Holmes declared a non-pecuniary interest in Agenda Item 4(i) Wye Dean Wellbeing grant application.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on Monday 24th February 2025 were accepted as read and correct.

Resolved: Unanimously Approved

4. GRANT APPLICATIONS

To consider and decide on the following grant applications received:

The Committee was requested to consider applications for a grant, these had all been circulated along with a copy of the Council's Grants Policy Guidance Sheet.

(i) Wye Dean Wellbeing CIC

To support a SeeMe Group within Lydney to provide tablets, wi-fi for isolated and vulnerable members of the community.

Requested: £1,000.00

Chair proposed that the grant application be rejected as it does not meet the grant criteria.

Decision: Resolved Unanimously Not Approved

5

LYDNEY TOWN COUNCIL

(ii) Community Family Ministry (Lydney)

To fund intergenerational wellbeing walks to support mental wellbeing, building friendships and relationships and connecting with nature.

Requested: £980

Chair proposed that the grant application be rejected as it does not meet the grant criteria.

Decision: Resolved Unanimously Not Approved

(iii) Salvation Army Forest of Dean

Supporting 16–25-year-olds living in Lydney to help with accessing jobs, work experience and higher education/apprenticeships.

Requested: £1,000

Chair proposed that the grant application be rejected as it does not meet the grant criteria.

Decision: Resolved Unanimously Not Approved

5. **MONITORING & EVALUATION FORMS**

To note monitoring and evaluation forms received.

(i) Sea Cadets Monitoring Form and correspondence regarding underspend of £175 of the grant.

Noted

(ii) Lydney Tennis Club

Noted

The Chair welcomed the receipt of the completed monitoring forms, allowing the committee to stay informed about the outcomes of the awarded grants.

6. **COUNCILLORS REPORTS**

To note *URGENT* Councillors Reports on matters within the remit of this Committee.

Cllr Jones informed committee members that the cob oven is currently being installed at Primrose Hill C of E Primary School, following the awarding of a grant. The mayor has been invited to attend an event at the school once the oven is completed.

7. **CORRESPONDENCE**

To note correspondence received and answered and to agree responses, as appropriate

(i) Lydney Community Centre correspondence

Following discussion, it was agreed that the Clerk would respond, thanking the Community Centre for their letter and confirming that the future awarding of Service Level Agreements will be considered later in the year when the Council reviews its budgets for the next financial year. The correspondence was noted.

8. **POLICIES**

To consider and approve the Internal Control Policy

It was proposed and seconded to approve the Internal Control Policy.

Resolved: Unanimously Approved

LYDNEY TOWN COUNCIL

9. **FUTURE BUSINESS**

• Cllr Saunders expressed disappointment that, despite the Council advertising the grants through posters, social media, and a local newspaper notice, the number of applications received remained low. The Committee discussed how the grants could be further publicised.

The Clerk informed members that grant information had also been shared with the Forest of Dean District Council Community Connector Officer.

An update was given relating to the items raised under future business at the last Committee meeting, summarised as:

- Insurance Cover – reviewed and approved by council during the May meeting
- Current Contracts – information provided to council at the May meeting
- CCTV provision and policy is scheduled to be considered at the next Amenities Committee meeting in July.

10. **DATE OF THE NEXT MEETING**

Monday 3rd November 2025 at 7pm to be held at the Council Chambers

The meeting closed at 7.50pm

Chair 

Date 3/11/2025

