

LYDNEY RECREATION TRUST

Minutes of the Meeting held at Council Chambers on Monday 29th September 2025 at 8.20pm

Present: Trustees N Saunders (Chairman), C Harris, S Hillier, R Holmes,
S Holmes, M Howard, P Johns, M Jones, T Lindsay, and E Taylor

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall - Minute Taker

No members of the public were present

Open Forum

No items were raised

1. Apologies for Absence

Apologies for absence were received from Trustee Cave.

2. Declarations of Interest

No declarations of interests were received.

3. Minutes of the Previous Meeting

Chairman proposed that the minutes of the Meeting held on **Monday 28th July 2025** were accepted as read and correct.

Resolved: Majority Approved

4. Financial Matters/Secretary's Financial Reports

4.1 Payments

(a) To note invoices paid and on Bank Statement
Noted

(b) To approve invoices to be paid
Chairman proposed payments totalling £52.31 be approved.

Resolved: Unanimously Approved

Trust Secretary confirmed that from October 2025, bank statements will no longer be sent to Trustees, the same information will continue to be provided but in an alternative format.

4.2 Income and Expenditure Reports

To note the Income and Expenditure Reports 31.07.25 & 31.08.25
Noted

4.3 Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts

To note the Bank Reconciliations 31.07.25 & 31.08.25 & Bank Statement for 31.07.25, 31.08.25 to 23.09.25
Noted

4.4 Earmarked Reserves

To note the Earmarked Reserves for 31.07.25 & 31.08.25
Noted

5. Trustees' Reports

To consider any URGENT reports from members of the Trust

- Trustee Saunders provided an update on the S106 changing room provisions available from Forest of Dean District Council (FoDDC). A meeting is being arranged with the Chairman, Secretary, and representatives from Lydney Football and Cricket Clubs on Thursday 2nd October 2025 to discuss changing room plans.
- Trustee Jones reported on recent engagement with a number of young people who use the skatepark. Requests were made for the flooring beneath the benches to be filled, and for the bins to be secured to prevent them from being kicked over. It was agreed for the Grounds Team to look into this.

6. Trust Secretary

To receive the Trust Secretary's Report

Received and noted

7. Correspondence

To consider and agree a response to any correspondence received

No correspondence received

8. Wildlife

(a) to receive an update on the wildlife and pest control

An update was given on wildlife and pest control

(b) to decide on future actions

Pitch Sweeping

Following discussion, it was agreed that the Trust Secretary write to the Recreation Trust tenants confirming that the Trust has undertaken sweeping of all pitches for the past 5–6 weeks. From Monday 6th October 2025, the Trust will no longer routinely sweep pitches, and tenants will be responsible for undertaking this themselves. It was noted that all clubs have access to the Logic Sweeper.

Island Maintenance

A query was raised regarding progress on clearing parts of the island and installing deterrents to prevent wildlife access. It was confirmed that this work is being carried out by the Grounds Team, with additional support offered by the Angling Club. Trustee Lindsay will seek to organise drone footage of the island and report findings at the next meeting.

9. Skatepark

No update was received

10. Electricity Supply

To receive and consider an update and costings relating to installation of electricity supply at the Angling Club building and to decide on next steps.

Chairman proposed not to approve the costings to re-install electricity supply to the Angling Club building.

Resolved: Unanimously Not Approved

It was agreed for the clerk to identify the owner of a nearby building to see if permission could be given to install a defibrillator and offer a peppercorn rent. For the Grounds Team to identify if installing a defibrillator at the Pump House was a feasible option.

Office to respond to Angling Club with an update.

11. Charges for 2026/2027

- 11.1 To review and decide the monthly garage rental for financial year 2026/2027
Following review, it was proposed and seconded to approve for the monthly garage rental for 2026/27 to remain unchanged at £82.48.

Resolved: Unanimously Approved

- 11.2 To review and decide the charges to hire of Hams Road carpark for 2026/2027
Chairman proposed that the charges to hire Hams Road Car Park for 2026/27 be increased to:

Operational Dates £450 per day

Non-operational Dates £120 per day

Resolved: Unanimously Approved

12. Trader Casual Pitch Hire 2026/27

To review and decide the casual trader pitch hire at Recreational Ground for the financial year 2026/27.

Chairman proposed for the casual trader pitch hire at Recreational Ground for 2026/27 remain unchanged.

Resolved: Unanimously Approved

13. DanTERS Funfair

To consider and decide DanTERS Funfair request to rent Hams Road Carpark for 15th to 19th October 2025

It was proposed and seconded to approve DanTERS Funfair renting Hams Road Car Park from 15th to 19th October 2025.

Resolved: Unanimously Approved

14. New Vehicular Gate

To review and consider quotes to install a new vehicular gate to improve access with associated costs being taken from budget code 200/4200 General Maintenance

It was proposed and seconded to accept the quote from Three Counties Fencing Ltd to install a new vehicular access gate and for costs to be taken from budget code 200/4200 General maintenance

Resolved: Unanimously Approved

15. Christmas and New Year Park Runs

To consider and decide on additional Park Runs over the Christmas and New Year period.

Chairman proposed to approve additional Park Runs over the Christmas and New Year period and to thank the Park Run team for the invitation to attend their 10-year anniversary run on 3rd January 2026 and agreed any though would be given for any suggestions on how they can celebrate this occasion.

Resolved: Unanimously Approved

16. Date of Next Meeting

Monday 24th November 2025 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

Meeting Closed at 9.11pm

END

Signed:.....

Hand

Date:.....

24-11-25