



Trust Secretary: Michael Greenfield

Bathurst Park & Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX

Telephone: 01594 842234

Registered Charity No: 298305

18th November 2025

Dear Trustee,

You are cordially invited to attend a Meeting of Bathurst Park and Recreation Trust which will be held in the Council Chamber, Claremont House, High Street, Lydney on
Monday 24th November 2025 at 7.00pm.

Yours sincerely,

Michael Greenfield

Michael Greenfield
Trust Secretary

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive any declarations of interest in items on the agenda
3.	Minutes of Previous Meeting To consider for approval as a correct record the Extraordinary Minutes of the meeting of the Trust held on Monday 13th October 2025
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments To approve invoices to be paid
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 30.09.25 and 31.10.25
4.3	Bank Reconciliation & Cashbook Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations 30.09.25 and 31.10.25 & Cashbook Statement for 30.09.25 and 31.10.25.

4.4	Earmarked Reserves To note the Earmarked Reserves for 30.09.25 and 31.10.25
4.5	Trustee Internal Audit Report from Wednesday 15th October 2025 To receive a report on the internal financial audit held on Wednesday 15 th October 2025, covering Periods July, August & September 2025
4.6	Draft budget 2026/2027 To consider and approve the draft budget for 2026/2027
5.	Trustees' Reports To consider any <u>URGENT</u> reports from members of the Trust.
6.	Trust Secretary To receive the Trust Secretary's Report
7.	Correspondence To consider a response to any correspondence received (a) Memorial Bench Bathurst Park (b) Letters & emails sent and received regarding Business Registration (c) Feedback from Residents regarding Fireworks event held 5 th November 2025
8.	Fireworks Event 2026 To approve the date for Fireworks 2026
9.	Pavilion Café To review and determine the sale of the Pavilion Café lease, delegating decision-making authority to two trustees and the Secretary
10.	Date of Next Meeting Monday 26 th January 2026, 7pm Council Chambers

END