

# LYDNEY RECREATION TRUST

## **DRAFT** Minutes of the Meeting held at Council Chambers on Monday 29<sup>th</sup> September 2025 at 8.20pm

**Present:** Trustees N Saunders (Chairman), C Harris, S Hillier, R Holmes, S Holmes, M Howard, P Johns, M Jones, T Lindsay, and E Taylor

**In Attendance:** Mr M Greenfield -Trust Secretary  
Mrs L Bendall - Minute Taker

No members of the public were present

### Open Forum

No items were raised

#### 1. **Apologies for Absence**

Apologies for absence were received from Trustee Cave.

#### 2. **Declarations of Interest**

No declarations of interests were received.

#### 3. **Minutes of the Previous Meeting**

Chairman proposed that the minutes of the Meeting held on **Monday 28<sup>th</sup> July 2025** were accepted as read and correct.

**Resolved: Majority Approved**

#### 4. **Financial Matters/Secretary's Financial Reports**

##### 4.1 **Payments**

(a) To note invoices paid and on Bank Statement  
Noted

(b) To approve invoices to be paid  
Chairman proposed payments totalling £52.31 be approved.

**Resolved: Unanimously Approved**

Trust Secretary confirmed that from October 2025, bank statements will no longer be sent to Trustees, the same information will continue to be provided but in an alternative format.

##### 4.2 **Income and Expenditure Reports**

To note the Income and Expenditure Reports 31.07.25 & 31.08.25  
Noted

##### 4.3 **Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts**

To note the Bank Reconciliations 31.07.25 & 31.08.25 & Bank Statement for 31.07.25, 31.08.25 to 23.09.25  
Noted

##### 4.4 **Earmarked Reserves**

To note the Earmarked Reserves for 31.07.25 & 31.08.25  
Noted

## 5. Trustees' Reports

To consider any URGENT reports from members of the Trust

- Trustee Saunders provided an update on the S106 changing room provisions available from Forest of Dean District Council (FoDDC). A meeting is being arranged with the Chairman, Secretary, and representatives from Lydney Football and Cricket Clubs on Thursday 2nd October 2025 to discuss changing room plans.
- Trustee Jones reported on recent engagement with a number of young people who use the skatepark. Requests were made for the flooring beneath the benches to be filled, and for the bins to be secured to prevent them from being kicked over. It was agreed for the Grounds Team to look into this.

## 6. Trust Secretary

To receive the Trust Secretary's Report

Received and noted

## 7. Correspondence

To consider and agree a response to any correspondence received

No correspondence received

## 8. Wildlife

(a) to receive an update on the wildlife and pest control

An update was given on wildlife and pest control

(b) to decide on future actions

Pitch Sweeping

Following discussion, it was agreed that the Trust Secretary write to the Recreation Trust tenants confirming that the Trust has undertaken sweeping of all pitches for the past 5–6 weeks. From Monday 6th October 2025, the Trust will no longer routinely sweep pitches, and tenants will be responsible for undertaking this themselves. It was noted that all clubs have access to the Logic Sweeper.

Island Maintenance

A query was raised regarding progress on clearing parts of the island and installing deterrents to prevent wildlife access. It was confirmed that this work is being carried out by the Grounds Team, with additional support offered by the Angling Club.

Trustee Lindsay will seek to organise drone footage of the island and report findings at the next meeting.

## 9. Skatepark

No update was received

## 10. Electricity Supply

To receive and consider an update and costings relating to installation of electricity supply at the Angling Club building and to decide on next steps.

Chairman proposed not to approve the costings to re-install electricity supply to the Angling Club building.

**Resolved: Unanimously Not Approved**

It was agreed for the clerk to identify the owner of a nearby building to see if permission could be given to install a defibrillator and offer a peppercorn rent. For the Grounds Team to identify if installing a defibrillator at the Pump House was a feasible option.  
Office to respond to Angling Club with an update.

**11. Charges for 2026/2027**

- 11.1 To review and decide the monthly garage rental for financial year 2026/2027  
Following review, it was proposed and seconded to approve for the monthly garage rental for 2026/27 to remain unchanged at £82.48.

**Resolved: Unanimously Approved**

- 11.2 To review and decide the charges to hire of Hams Road carpark for 2026/2027  
Chairman proposed that the charges to hire Hams Road Car Park for 2026/27 be increased to:

Operational Dates £450 per day

Non-operational Dates £120 per day

**Resolved: Unanimously Approved**

**12. Trader Casual Pitch Hire 2026/27**

To review and decide the casual trader pitch hire at Recreational Ground for the financial year 2026/27.

Chairman proposed for the casual trader pitch hire at Recreational Ground for 2026/27 remain unchanged.

**Resolved: Unanimously Approved**

**13. Danters Funfair**

To consider and decide Danters Funfair request to rent Hams Road Carpark for 15<sup>th</sup> to 19<sup>th</sup> October 2025

It was proposed and seconded to approve Danters Funfair renting Hams Road Car Park from 15<sup>th</sup> to 19<sup>th</sup> October 2025.

**Resolved: Unanimously Approved**

**14. New Vehicular Gate**

To review and consider quotes to install a new vehicular gate to improve access with associated costs being taken from budget code 200/4200 General Maintenance

It was proposed and seconded to accept the quote from Three Counties Fencing Ltd to install a new vehicular access gate and for costs to be taken from budget code 200/4200 General maintenance

**Resolved: Unanimously Approved**

**15. Christmas and New Year Park Runs**

To consider and decide on additional Park Runs over the Christmas and New Year period.

Chairman proposed to approve additional Park Runs over the Christmas and New Year period and to thank the Park Run team for the invitation to attend their 10-year anniversary run on 3<sup>rd</sup> January 2026 and agreed any though would be given for any suggestions on how they can celebrate this occasion.

**Resolved: Unanimously Approved**

**16. Date of Next Meeting**

Monday 24<sup>th</sup> November 2025 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

**Meeting Closed at 9.11pm**

END

**Signed:**.....

**Date:**.....

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