

LYDNEY TOWN COUNCIL

AMENITIES COMMITTEE

DRAFT - Minutes of the Amenities Committee Meeting held in Council Chambers,
Claremont House,
Lydney on

Monday 20th October 2025 at 7.00pm

PRESENT: Councillors S Holmes (Chair), C Harris, R Holmes, T Lindsay, M Jones,
and T Saunders (Vice-Chair)

Also M Greenfield - Town Clerk

Present: Louise Bendall - Assistant Clerk & Minute Taker

Members

of the No members of the public were present
Public:

Cllr S Holmes gave the usual housekeeping announcements.

OPEN FORUM

No items raised

1. **APOLOGIES**

Apologies were received and noted from Cllr Johns.

2. **DECLARATIONS OF INTEREST**

To received Declarations of Interest in respect of matters contained in this agenda.
In accordance with Lydney Town Council's current Code of Conduct in respect of
Members.

No declarations of interest were declared

3. **MINUTES OF PREVIOUS MEETINGS**

To approve as a correct record the minutes of the Amenities Committee meeting
held on Monday 21st July 2025

Chair proposed that the minutes of the meeting of the Committee held on
Monday 21st July 2025 be accepted as read and correct.

Resolved: Majority Approved

4. **TOWN CLERK'S REPORT**

To note the Town Clerk's report

The Clerk's report was received and noted

5. **NOTICEBOARD ON MESNE**

To receive quotes and consider installing a new noticeboard on the Mesne at
Primrose Hill with associated costs being taken from budget codes 4615/400
Noticeboards and 4845/400 General Amenities.

Following discussion, it was proposed and seconded to install a new noticeboard
on the Mesne and to approve the quotation from Notice Board Company with
associated costs being taken from budget codes 4615/400 Noticeboards and
4845/400 General Amenities

Resolved: Unanimously Approved

LYDNEY TOWN COUNCIL

6. SUMMER BEDDING QUOTES 2026/2027

To receive and consider quotes for Summer Bedding for 2026/2027 with associated funds being taken from the 2026/2027 budget code 4490/400 Floral Displays.

Chair proposed to accept the quote from Coinros for the summer bedding with funds being taken from 2026/2027 budget, under budget code 4490/400 Floral Displays

Resolved: Unanimously Approved

7. ALLOTMENT CHARGES FOR 2026/2027

To review and approve the allotment rent for financial year 2026/27

Following review, it was proposed and seconded for allotment rental charges for 2026/2027 to increase by 10%.

Resolved: Majority Approved

8. BUDGET 2026/2027

To consider the Draft Amenities Budget for the Financial Year 2026/27

The draft Amenities Budget for 2026/2027 and following review:

It was proposed and seconded for the Wildflower budget to be reduced to £1,000.

Resolved: Unanimously Approved

It was proposed and seconded for the Bulbs budget to be reduced to zero for 2026/27 budget.

A vote was taken, resulting in a tie. The Chair exercised their casting vote in favour of the proposal, and it was therefore **Resolved: Majority Approved**

9. CHRISTMAS 2025

To receive updates on the Christmas planning, Santa's Grotto and the parade Cllr Saunders gave an update on Christmas Event and in summary:

- A new bespoke wooden Santa's Grotto has been ordered and will be delivered and installed on 17th November.
- A member of the Grounds Team will be constructing ramps to provide access to the grotto.
- Lydney Town Hall has agreed that the wooden structure may remain in situ all year round.
- A local carpenter has kindly agreed to make a "Santa's Grotto" sign.
- The Gloucestershire Gateway Trust are supporting the Quiet Hour, providing sensory play equipment to help occupy children while they wait to meet Santa.
- A social media appeal for community support with the parade and marshals has been successful, with additional groups now confirmed to participate.
- The road closure for the event has been approved.
- Market stalls will be available; the Market Towns Officer is obtaining new canopies, and a Grounds Team member is producing new worktops.
- Local school choirs and the Lydney Town Band have confirmed their participation in the event.
- Presents have been ordered for Santa's Grotto.
- It was noted that a vehicle for Santa is still required.

LYDNEY TOWN COUNCIL

- A request was made for the Grounds Team to inflate, clean and photograph the igloo for Council consideration regarding potential sale.
- The Market Towns Officer is working with the Highways Manager to identify lampposts suitable for pennant installation throughout the town.

Cllr S. Holmes extended thanks to Cllrs Saunders, Lindsay, and the Admin & Events Officer for their hard work and organisation of the event.

10. **DATE OF NEXT MEETING**

Monday 19th January 2026, time to be confirmed, at the Council Chambers, Claremont House, High Street, Lydney

Meeting ended at 8.03pm

Chair

Date