

Town Clerk: M Greenfield



Assistant Clerk: L Bendall

# Lydney Town Council

Council Chambers, Claremont House, High Street, Lydney, Glos, GL15 5DX

Telephone: (01594) 842234

28<sup>th</sup> October 2025

## SUMMONS

**To all Members of the Finance and Scrutiny Committee;** Councillors R Holmes (Chair), S Cave, C Harris (Vice-Chair), S Holmes, P Johns, T Saunders and M Jones

**Dear Councillor**

You are hereby summoned to attend a **Meeting of the Finance and Scrutiny Committee** to be held in the Council Chambers, High Street, Lydney on **Monday 3<sup>rd</sup> November 2025 at 6pm**, for the purpose of transacting the following Agenda business as shown.

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental matters.*

Yours faithfully

*M Greenfield*

Town Clerk

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A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Committee.

- (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Committee.
- (ii) Questions may be answered but not debated by the Committee.
- (iii) Any issues which the Committee deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.

## **AGENDA**

1. **APOLOGIES**

To receive and note apologies for absence

2. **DECLARATION OF INTERESTS**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with Lydney Town Council's current Code of Conduct in respect of Members.

3. **MINUTES OF PREVIOUS MEETING**

To approve as a correct record the Minutes of the Meeting of the Committee held on **Monday 16<sup>th</sup> June 2025**.

4. **GRANT APPLICATIONS**

To consider and decide on the following grant applications received:

(Note: while these applications may be considered in the Public Session, the detailed applications with financial accounts and personal contact details should not be discussed in public)

(i) **LISTENING POST**

To equip/furnish the new counselling Centre on Lydney High Street to support adults in need living in Lydney.

Requested: £911.73

(ii) **GLOUCESTERSHIRE ARMY CADET FORCE**

To purchase sports equipment, cadet boots, compasses and maps.

Requested: £500.00

5. **SERVICE LEVEL AGREEMENTS**

To consider Service Level Agreements for

- (i) Lydney Town Hall
- (ii) Lydney Community Centre

6. **MONITORING & EVALUATION FORMS**

To note monitoring and evaluation forms received from:

- (i) Lydney Town Band

7. **COUNCILLORS REPORTS**

To note *URGENT* Councillors Reports on matters within the remit of this Committee.

8. **CORRESPONDENCE**

To note correspondence received and answered and to agree responses, as appropriate

9. **DRAFT FINANCE & SCRUTINY BUDGET**

To receive and consider the Draft Finance & Scrutiny Budget for the financial year 2026/27

10. **FUTURE BUSINESS**

To identify business for future meetings of this Committee.

- (i) To develop criteria for Service Level Agreements for 2026/27

11. **DATE OF NEXT MEETING**

Monday 23<sup>rd</sup> February 2026 - 7pm – Council Chambers

END