

LYDNEY RECREATION TRUST

Minutes of the Meeting held at Council Chambers on Monday 28th July 2025 at 7.00pm

Present: Trustees N Saunders (Chair), C Harris, S Hillier, M Jones, T Lindsay and P Macklin

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall - Minute Taker

No members of the public were present

Open Forum

No items were raised

1. Apologies for Absence

Apologies for absence were received from Trustees Cave, R Holmes, S Holmes, Johns and Taylor

2. Declarations of Interest

No declarations of interests were received.

3. Minutes of the Previous Meeting

Chair proposed that the minutes of the Meeting held on **Monday 2nd June 2025** were accepted as read and correct.

Resolved: Majority Approved

4. Financial Matters/Secretary's Financial Reports

4.1 Payments

(a) To note invoices paid and on Bank Statement
Noted

(b) To approve invoices to be paid
Chair proposed payments totalling £738.22 be approved.
Resolved: Unanimously Approved

4.2 Income and Expenditure Reports

To note the Income and Expenditure Reports 31.05.25 & 30.06.25
Noted

4.3 Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts

To note the Bank Reconciliations 31.05.25 & 30.06.25 & Bank Statement for 31.05.25, 30.06.25 to 22.07.25
Noted

4.4 Earmarked Reserves

To note the Earmarked Reserves for 31.05.25 & 30.06.25
Noted

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- 4.5** Trustee Internal Audit Report from Wednesday 16th July 2025
To receive a report on the internal financial audit held on Wednesday 16th July 2025, covering Periods April, May & June 2025
Trustees Harris, Hillier and Lindsay undertook the internal audit and no concerns were identified. Thanks were extended to the Trustees for completing the audit.
- 4.6** Electronic Payment for VAT
To note VAT payment Quarter 1 - 01.04.25 - 30.06.25
Noted
- 5. Trustees' Reports**
To consider any URGENT reports from members of the Trust

No reports were received
- 6. Trust Secretary**
To receive the Trust Secretary's Report
Received and noted
Ttee Macklin queried if the tree survey had been undertaken, it was confirmed it had been and a works schedule was in place.
- 7. Correspondence**
To consider and agree a response to any correspondence received
No correspondence received
- 8. Wildlife**
(a) to receive an update on the wildlife
Ttee Saunders reported that the Logic Sweeper was delivered on 24th July. The Grounds Team has already begun using it on the pitches. Initial feedback from its use around the lake indicated that the uneven terrain caused the brushes to splay, making it difficult to operate effectively. It was suggested that this issue be raised with Cotswold Farm Machinery for potential solutions.

The team is in the process of identifying a suitable area within the Lydney Recreation Trust to securely store the Logic Sweeper, ensuring it is accessible to all tenants. In the interim, the Grounds Team will continue to clear the pitches as needed, coordinating with the clubs where possible to ensure appropriate timing.

The Chair confirmed that permission has been granted for the management of vermin and wildlife in and around the East Marsh area.

(b) to decide on future actions
A query was raised regarding the progress of clearing the island and installing fencing as a deterrent to geese. The Secretary confirmed that works to clear the island and install the fence will commence by the Grounds Team.
- 9. Skatepark**
To receive an update on the skatepark
The insurance six monthly inspection reports of the skatepark area had been received, one area had been identified for remedial works. Office to follow up accordingly.
A reminder that SkillZone are holding a youth community event at the skatepark on Wednesday 30th July and a request was made for the area to be cleaned on that morning.

10. Improving Pathways Accessibility and Cycle Paths Gloucestershire County Council Grant Application

To consider and approve the continuation of the application, subject to grant funding costs being taken from budget code EMR 330 Special Projects and/or S106
Chair proposed to approve continuation of the grant application and if successful additional associated costs to be taken from budget code EMR 300 Special Projects and/or S106.

Resolved: Unanimously Approved


Secretary confirmed that they will chase the decision as they are aware that other organisations have received a response to their application.

11. Date of Next Meeting

Monday 29th September 2025 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

Meeting Closed at 7.27pm

END

Signed:.....

Date:.....20-09-25

