



Trust Secretary: Michael Greenfield

# *Bathurst Park & Recreation Trust*

Council Chambers, Claremont House,  
High Street, Lydney, Glos, GL15 5DX

Telephone: 01594 842234

Registered Charity No: 298305

23<sup>rd</sup> September 2025

Dear Trustee,

You are cordially invited to attend a Meeting of Bathurst Park and Recreation Trust which will be held in the Council Chamber, Claremont House, High Street, Lydney on  
**Monday 29<sup>th</sup> September 2025 at 7.00pm.**

Yours sincerely,

*Michael Greenfield*

Michael Greenfield  
**Trust Secretary**

## **AGENDA**

1.	<b>Apologies for Absence</b> To receive apologies for absence
2.	<b>Declarations of Interest</b> To receive any declarations of interest in items on the agenda
3.	<b>Minutes of Previous Meeting</b> To consider for approval as a correct record the Minutes of the meeting of the Trust held on <b>Monday 28<sup>th</sup> July 2025</b>
4.	<b>Financial Matters/Secretary's Financial Reports</b>
4.1	Payments (a) To note invoices paid and on Bank Statement (b) To approve invoices to be paid
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 31.07.25 & 31.08.25
4.3	Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations 31.07.25 to 31 08.25 & Bank Statement for 31.07.25 to 31 08.25 to 23.09.25

4.4	<b>Earmarked Reserves</b> To note the Earmarked Reserves for 31.07.25 to 31 08.25
5.	<b>Trustees' Reports</b>
	To consider any <u>URGENT</u> reports from members of the Trust.
6.	<b>Trust Secretary</b> To receive the Trust Secretary's Report
7.	<b>Correspondence</b> To consider a response to any correspondence received (i) Memorial Bench Bathurst Park
8.	<b>Bathurst Park Charges for Financial Year 2026/27</b>
	Trustees to review and approve park charges for Bathurst Park for financial period 2026/2027.
9.	<b>Card Reader</b>
	To consider and decide on purchasing a Card Reader for Events
10.	<b>Fireworks Event Wednesday 5<sup>th</sup> November 2025</b>
	(i) To consider and decide on Firework displays
	(ii) To agree Trustees attending and supporting the event on Wednesday 5th November 2025
	(iii) Staff Covering Event
11.	<b>Summer Bedding 2026</b>
	To receive and consider quotes for Summer Bedding for 2026/2027 with associated funds being taken from the 2026/2027 budget code 4240/200 Plants/Memorial Garden.
12.	<b>Bathurst Park Cleaning</b>
	To consider and decide on increasing the weekly cleaning schedule to include cleaning the workshop
13.	<b>Christmas Gate Closure</b>
	To note Christmas gate closures for Bathurst Park.
14.	<b>Remedial Shutter Works</b>
	To receive and consider a quote to undertake remedial works on pavilion shutters with associated costs being taken from budget code 4405/300 Shutter Repair
15.	<b>Trial of CCTV</b>
15.1	To consider and decide on a free CCTV trial at Bathurst Park
15.2	To receive a quote for consideration of purchasing a CCTV camera following the camera trial with the Chairman, Vice Chairman and Trust Secretary deciding on future actions with associated costs being taken from budget code 4440/300 Building Maintenance
16.	<b>Inclusion Enhancement Project</b>
	To note the successful grant application to the National Lottery and for the Chairman, Vice Chairman and Secretary to deliver the projects

17.	<b>Date of Next Meeting</b>
	Monday 24 <sup>th</sup> November 2025, 7pm Council Chambers

END