

LYDNEY RECREATION TRUST

Minutes of the Meeting held at Council Chambers on
Monday 2nd June 2025 at 7.32pm

Present: Trustees N Saunders (Chair), S Cave, C Harris, S Hillier, R Holmes,
S Holmes, P Johns, M Jones, T Lindsay and E Taylor

In Attendance: Mr M Greenfield - Trust Secretary
Mrs L Bendall - Minute Taker

No members of the public were present

Open Forum

No items were raised

1. Apologies for Absence

Apologies for absence were received from Trustee M Howard

2. Declarations of Interest

No declarations of interests were received.

3. Minutes of the Previous Meeting

Chair proposed that the minutes of the Meeting held on **Monday 24th March 2025** were accepted as read and correct.

Resolved: Majority Approved

4. Financial Matters/Secretary's Financial Reports

4.1 Payments

(a) To note invoices paid and on Bank Statement
Noted

(b) To approve invoices to be paid
Chair proposed payments totalling £4880.00 be approved.

Resolved: Unanimously Approved

A query was raised regarding the reference "DEP" on the Bank Statement. It was clarified that this refers to a banking deposit, indicating monies that have been received at the office and subsequently paid into the bank.

4.2 Income and Expenditure Reports

To note the Income and Expenditure Reports 31.03.25 & 30.04.25
Noted

4.3 Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts

To note the Bank Reconciliations 31.03.25 & 30.04.25 & Bank Statement for 31.03.25, 30.04.25 to 27.05.25
Noted

4.4 Earmarked Reserves

To note the Earmarked Reserves for 31.03.25 & 30.04.25
Noted

- 4.5 Annual Accounts (Year End Audit) April 2024 – March 2025**
To receive and approve the Annual Accounts 2024-2025 (Year End Audit)
Chair proposed that the Annual Accounts 2024-2025 (Year End Audit) be approved.
Resolved: Unanimously Approved
- 4.6 Internal Audit Report**
To note Internal Audit Report held Wednesday 16th April 2025, covering Periods January, February & March 2025
Tees Harris and Taylor undertook the audit and commented that no concerns or issues were identified.
Report noted
- 4.7** To consider and agree for approval the Draft Accounts for the year ending 31st March 2025, for onward submission to the Charity Commission.
It was proposed and seconded that the Draft Accounts for the year ending 31st March 2025 be approved and submitted to the Charity Commission.
Resolved: Unanimously Approved
- 5. Trustees' Reports**
To consider any URGENT reports from members of the Trust
- Trustee Saunders and the Trust Secretary met with representatives from the Rugby, Football, Cricket, and Tennis Clubs to discuss how the clubs are progressing, to identify common challenges, and to share ideas and offer mutual support. It was a positive and productive meeting, and it was agreed that, unless any significant issues arise, these tenant meetings will be held every six months.
 - Trustee Saunders and the Trust Secretary also met with members of the Football Club to discuss their plans for the changing rooms following the recent flooding.
- 6. Trust Secretary**
To receive the Trust Secretary's Report
Received and noted
- 7. Correspondence**
To consider and agree a response to any correspondence received
No correspondence received
- 8. Tree Survey**
To receive the Tree Survey report and recommendations and to approve any immediate works with associated costs to be taken from budget code 4200/200 General Maintenance/Tree Works.
~~The Chair proposed that the Head Gardener liaise with TrunkArb to identify any immediate or urgent tree works; that three quotes be obtained for the identified works; and that delegated authority be given to the Chairman of the Trust and the Secretary to approve the works, with associated costs to be taken from budget code 200/4200 General Maintenance/Tree works be approved.~~
Resolved: Unanimously Approved
- 9. Pest Control Reports**
To note the pest control reports
Noted

10. **Skatepark**

To receive an update on the skatepark

An update on the skatepark was received from Ttee Cave; he confirmed that a working group is in the process of being formed and a meeting with Maverick to be scheduled to discuss the next steps. All trustees are invited to attend the meeting.

11. **Wildlife**

To discuss and decide on wildlife measures

Following discussions, it was proposed and seconded that the following actions be approved:

- The grounds team will, for a trial period, cut the rugby pitch to a shorter length and allow grassed areas away from the pitches to grow, in an effort to encourage geese to relocate to those areas.
- A demonstration of a "poo hoover" will be organised to assess its effectiveness in clearing goose faeces from pitches and paths. Purchase will be considered if the equipment proves viable.
- The Head Gardener will investigate the feasibility of using goose faeces as a potential fertiliser.
- Clearance of the island will be undertaken to deter geese from nesting.
- Consideration will be given to borrowing a boat or pontoon to gain access to the island for ongoing maintenance, clearance, and to disturb geese nesting areas.
- The office will contact Slimbridge Wildlife Centre to seek advice on best practices for clearing bird faeces, and to request any recommendations or tips.
- A Management Plan will be drawn up to ensure future geese disturbance mitigation work is properly scheduled from next year onward.

Resolved: Unanimously Approved

It was noted that the dog specialist currently contracted to disturb the geese will finish on the 24th June 2025.

12. **Wildlife Area and Nature Walk**

To consider and decide on developing a wildlife area & nature walk using S106 funds, EMR 330 Special Projects and Gloucestershire County Council contributions. The Chair proposed that consideration of the development of a wildlife area and nature walk be deferred for 12 months, to allow the area to settle and to monitor the impact of the winter period.

The Grounds Team will be responsible for reviewing the site and providing regular updates to the Trust on any changes or developments observed during this time.

Resolved: Unanimously Approved

13. **Youth Engagement Day – Wednesday 30th July 2025**

To consider and approve a request from Skills Zone to host an interactive session aimed at increasing awareness around anti-social behaviour among local young people. The proposed session is to take place at Lydney Skate Park, running from 11:00am to 3:00pm on Wednesday 30th July 2025.

Chair proposed Skills Zone host an interactive session on Wednesday 30th July 2025 at Lydney Skate Park be approved.

Resolved: Unanimously Approved

It was noted that this event will be promoted by both the Trust and Lydney Town Council.

14. Installation of a New Defibrillator at Lydney Angling Club

To consider and approve the request from Lydney Angling Club to install a defibrillator, with the associated electrical support costs to be covered by Lydney Recreation Trust and funded from budget code 4200/200 (General Maintenance/Tree Works).

It was proposed and seconded that the request from Lydney Angling Club to install a defibrillator on an external wall, with the associated electrical support costs to be covered by Lydney Recreation Trust and funded from budget code 4200/200 (General Maintenance/Tree Works) be approved.

Resolved: Unanimously Approved

15. Date of Next Meeting

Monday 28th July 2025 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

Meeting Closed at 8.36pm

END

Signed:.....

Date:.....