

Town Clerk: M Greenfield



Assistant Clerk: L Bendall

# Lydney Town Council

Council Chambers, Claremont House, High Street, Lydney, Glos, GL15 5DX  
Telephone: (01594) 842234

15<sup>th</sup> July 2025

## SUMMONS

### To Members of Lydney Town Council's Amenities Committee:

Councillors S Holmes (Chair), T Saunders, C Harris, R Holmes, P Johns, M Jones T Lindsay and E Taylor

You are hereby summoned to attend the **Meeting of the Amenities Committee to be held in Council Chambers, Claremont House, High Street, Lydney on Monday 21<sup>st</sup> July 2025 at 6pm**, for the purpose of transacting the following Agenda business as shown.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental matters.

Yours sincerely

*M Greenfield*

Town Clerk

Enquiries to Tel: 01594 842234 or email: [town.clerk@lydneytowncouncil.gov.uk](mailto:town.clerk@lydneytowncouncil.gov.uk)

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### Housekeeping announcements

### Open Forum

A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Committee.

- (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Committee.
- (ii) Questions may be answered but not debated by the Committee.
- (iii) Any issues which the Committee deem require consideration will be referred to the appropriate Committee or deferred to the next Council Meeting.

## **AGENDA**

1. **APOLOGIES**

To receive and note apologies for absence

2. **DECLARATION OF INTERESTS**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with Lydney Town Council's current Code of Conduct in respect of Members

3. **MINUTES OF PREVIOUS MEETING**

To approve as a correct record the Minutes of the Meeting of the Amenities Committee held on **Monday 28<sup>th</sup> April 2025**

4. **TOWN CLERK'S REPORT**

To note the Town Clerk's report

5. **ALLOTMENT WASTE**

5.1 To review rubbish collection process from allotments

6. **CHRISTMAS EVENT – SATURDAY 29<sup>TH</sup> NOVEMBER 2025**

To consider and decide on Christmas events and activities with funds being taken from 400/4449 Christmas Lights Illuminations, 400/4845 General Amenities and 400/4850 Events Budget

7. **CHRISTMAS TREE**

To consider and decide on Christmas tree requirements for 2025 with funds being taken from 400/4845 General Amenities

8. **COUNCILLORS REPORTS**

To note *URGENT* Councillors Reports on matters relevant to the remit of this Committee.

9. **PLAYPARK ROSPA & MAINTENANCE REPORTS**

To receive and note the annual ROSPA playpark inspection reports

10. **POLICIES**

10.1 To receive, approve and adopt the Allotment Tenancy Termination Policy

10.2 To review and approve the Allotment Tenancy Agreement

10.3 CCTV Policy

11. **DEFIBRILLATOR CASE**

To receive and approve a quote for a new defibrillator cabinet at the Town Hall with associated costs being taken from budget code 4845/400 General Amenities

12. **RAISED BED ALLOTMENTS**

To receive and consider a proposal for one of the raised allotment beds be repurposed as a communal herb garden.

13. **WINTER BEDDING**

To receive and decide on a quote for Winter Bedding with associated costs being taken from budget code 4490/400 Floral Displays.

14. **GLOUCESTERSHIRE COUNTY COUNCIL (GCC) ASH DIEBACK PROJECT**  
To consider and decide on Gloucestershire County Council's Ash Dieback Project, replanting scheme.
15. **DATE OF NEXT MEETING**  
To note Monday 20<sup>th</sup> October 2025 7pm Council Chambers

END