

# LYDNEY RECREATION TRUST

## Minutes of the Meeting held at Council Chambers on Monday 27<sup>th</sup> January 2025 at 7.30pm

**Present:** Trustees R Kemsley (Chair), C Harris, S Hillier, R Holmes, S Holmes, M Jones, P Macklin and N Saunders.

**In Attendance:** Mr M Greenfield -Trust Secretary  
Mrs L Bendall - Minute Taker

No members of the public were present

### 1. Apologies for Absence

Apologies for absence were received and noted from Trustees S Cave, M Howard, P Johns, T Lindsay and E Taylor.

### 2. Declarations of Interest

No declarations of interests were received.

### 3. Minutes of the Previous Meeting

The minutes of the Meeting held on **Monday 25<sup>th</sup> November 2024** were accepted as read and correct.

**Resolved: Majority Approved**

### 4. Financial Matters/Secretary's Financial Reports

#### 4.1 Payments

(a) To note invoices paid and on Bank Statement  
Noted.

(b) To approve invoices to be paid

It was proposed and seconded that the invoices totalling £284.64 be approved and paid.

**Resolved: Unanimously Approved**

#### 4.2 Income and Expenditure Reports

To note the Income and Expenditure Reports 30.11.24 & 31.12.24  
Noted.

#### 4.3 Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts

To note the Bank Reconciliations 30.11.24 & 31.12.24 & Bank Statement for 30.11.24 & 31.12.24 to 21.01.25  
Noted.

#### 4.4 Earmarked Reserves

To note the Earmarked Reserves for 30.11.24 & 31.12.24  
Noted.

PM

- 4.5 Trustee Internal Audit Report from Wednesday 15<sup>th</sup> January 2025  
To receive a report on the internal financial audit held on Wednesday 15<sup>th</sup> January 2025, covering periods October, November and December 2024.  
Trustees R Kemsley and T Saunders undertook the audit and commented that they found it to be straightforward and identified no problems.

5. **Trustees' Reports**

To consider any URGENT reports from members of the Trust

- Trustee Saunders commented that the Geese were settling back on the Recreation Ground. It was noted that an agreement had been previously made for the Secretary to work with the Chair to look at and implement solutions.

The Grounds Team look to begin working on clearing the island once water levels drop.

6. **Trust Secretary**

To receive the Trust Secretary's Report

Received and noted.

7. **Correspondence**

To consider and agree a response to any correspondence received

No correspondence received.

8. **Skatepark**

To receive an update on the skatepark

The new skatepark design and plans have been submitted to the Forest of Dean District Council Planning Department and permitted planning has been granted.

Remedial maintenance work has been undertaken on the existing skatepark following some damage caused during the recent floods. An external contractor has been instructed to undertake further work and it is hoped this will be done over the next few weeks.

9. **Flower Tubs**

To receive and consider a quote for two new flower tubs

Chair proposed for two new flower tubs to be purchased with associated costs being taken from budget code 4200/200 General Maintenance/Tree Works be approved.

**Resolved: Unanimously Approved**

Trustees were pleased that further maintenance work was scheduled on the Recreation Ground, it was requested if the team could paint and tidy up the garage area as well.

10. **Tree Works**

(i)

To receive and consider a quote for making safe a large willow tree

Chair proposed that the quote from TrunkArb for £625.00 (+ VAT) to making safe a large willow tree be approved.

**Resolved: Unanimously Approved**

(ii)

To receive and consider a quote to repollard and severe a failed willow tree

Chair proposed that the quote from TrunkArb for £750.00 (+ VAT) to repollard a willow tree and severe a further willow tree be approved.

**Resolved: Unanimously Approved**



**11. Danters Funfair**

To consider and approve Danters Funfair request to rent Hams Road Carpark for 19<sup>th</sup> March to 23<sup>rd</sup> March 2025

It was proposed by Chair that Danters Funfair request to rent Hams Road Carpark for the period of 19<sup>th</sup> March to 23<sup>rd</sup> March 2025 be approved.


**Resolved: Unanimously Approved**

**12. Date of Next Meeting**

Monday 24<sup>th</sup> March 2025 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

**Meeting Closed at 7.52pm**

END

Signed: .....  
Date: 24/3/2025.....

