

# LYDNEY RECREATION TRUST

## **DRAFT** Minutes of the Meeting held at Council Chambers on Monday 24<sup>th</sup> March 2025 at 7.30pm

**Present:** Trustees P Macklin (Chair), S Cave, C Harris, S Hillier, R Holmes, S Holmes, M Howard, P Johns, M Jones, T Lindsay, N Saunders and E Taylor

**In Attendance:** Mr M Greenfield -Trust Secretary  
Mrs L Bendall - Minute Taker

No members of the public were present

### Open Forum

No items were raised

#### 1. Apologies for Absence

No apologies for absence were received as all Trustees were present

#### 2. Declarations of Interest

No declarations of interests were received.

#### 3. Minutes of the Previous Meeting

It was proposed and seconded that the minutes of the Meeting held on **Monday 27<sup>th</sup> January 2025** were accepted as read and correct.

**Resolved: Majority Approved**

#### 4. Financial Matters/Secretary's Financial Reports

##### 4.1 Payments

(a) To note invoices paid and on Bank Statement  
Noted

(b) To note no invoices to be approved to be paid  
Noted

Secretary advised Trustees that an invoice had been received for £1172.40 which related to legal work that had been undertaken to update the Rugby Club lease due to the car park being relinquished. It had been agreed by previous Chair that the Trust would pay for the cost to update the lease.

Noted

##### 4.2 Income and Expenditure Reports

To note the Income and Expenditure Reports 31.01.25 & 28.02.25  
Noted

##### 4.3 Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts

To note the Bank Reconciliations 31.01.25 & 28.02.25 & Bank Statement for 31.01.25, 28.02.25 to 18.03.25

Noted

**4.4 Earmarked Reserves**  
To note the Earmarked Reserves for 31.01.25 & 28.02.25  
Noted

**4.5** To note the Zurich insurance cover for 2025-2026  
Noted

A request for comparison in costs to last years premium was requested; office to send confirmation.

Chair advised that insurance claims were still in progress for both the Tennis Club and Football Club following the flooding sustained by Storm Bert.

Trustees were advised that as part of tenant's lease agreement a recharge for insurance was made by the Trust annually.

## **5. Trustees' Reports**

To consider any URGENT reports from members of the Trust

- It was identified by two trustees that a member of staff from the council was now based within the lake area.
- Ttee Harris gave an update following work being undertaken by Glos County Council (GCC) on an area known as East Marsh. Grounds work has been undertaken and water courses and culverts that were blocked have been cleared this is hoped that this works will help alleviate and assist with drainage around Lakeside area.

A representative from GCC has invited Trustees to visit the site and a date in May is being arranged.

## **6. Trust Secretary**

To receive the Trust Secretary's Report  
Received and noted

## **7. Correspondence**

To consider and agree a response to any correspondence received

### **7.1 Correspondence form Lydney Cricket Club**

An area of the Recreation Trust overlaps with the football, rugby and cricket clubs being used at different times. A meeting has been requested to discuss the usage and write an informal understanding between the clubs.

It was proposed and seconded for the secretary to arrange a meeting with the club chairs and write an understanding of use of the overlapped area.

**Resolved: Unanimously Approved**

## **8. Skatepark**

To receive an update on the skatepark

Ttee Cave gave an update on the skatepark; it was confirmed that 'permitted development' has been granted by Forest of Dean Planning Department. The final stage is fundraising and to undertake this work, Ttee Cave would like to reinstate the Working Party. Trustees interested in joining the working group need to contact Ttee Cave directly. Ttee Cave would also like residents to be included within the Working Party.

Secretary advised that the insurance company Zurich has undertaken an annual inspection and identified maintenance works will be carried out, this has been organised by the office.

The report was noted.

**9. Wildflower Seeds**

To receive and decide on a quote for wildflower seeds, with associated costs being taken from budget code 4200/200 Ground Maintenance/Tree Work  
It was proposed and seconded not to proceed with the quote from Tudor Environmental to purchase wildflower seeds.

**Resolved: Majority Not Approved**

**10. Wildlife**

To discuss and decide on wildlife measures  
Following the discussion, it was proposed and seconded that the specialist Gun Dog Trainer services be reinstated, with regular feedback sought from the Grounds Team and tenants be approved.

**Resolved: Majority Approved**

It was noted that the Grounds Team were to work on clearing the island.

**11. Entrance to Recreation Trust Land**

To discuss and decide on adding signage to the entrance of trust land, to be taken from EMR 330 Special Projects  
It was proposed and seconded that 'Welcome to Lydney Recreation Trust' signage to the entrance of trust land with associated costs being taken from EMR 330 Special Projects be approved.

**Resolved: Unanimously Approved**

The proposed site to be tidied up and cleared by the Grounds Team.

**12. Date of Next Meeting**

Monday 2<sup>nd</sup> June 2025 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

**Meeting Closed at 8.21pm**

END

**Signed:**.....

**Date:**.....