



Trust Secretary: Michael Greenfield

Bathurst Park & Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX

Telephone: 01594 842234

Registered Charity No: 298305

18th March 2025

Dear Trustee,

You are cordially invited to attend a Meeting of Bathurst Park and Recreation Trust which will be held in the Council Chamber, Claremont House, High Street, Lydney on **Monday 24th March 2025 at 7.00pm.**

Yours sincerely,

Michael Greenfield

Michael Greenfield
Trust Secretary

[Housekeeping announcements](#)

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive any declarations of interest in items on the agenda
3.	Minutes of Previous Meeting To consider for approval as a correct record the Minutes of the meeting of the Trust held on Monday 27th January 2025
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments (a) To note invoices paid and on Bank Statement (b) To approve invoices to be paid
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 31.01.25 & 28.02.25

4.3	Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations for 31.01.25 & 28.02.25 & Bank Statement for 31.01.25 & 28.02.25 to 18.03.25
4.4	Earmarked Reserves To note the Earmarked Reserves for 31.01.25 & 28.02.25
4.5	To note the Aviva insurance renewal for 1 st April 2025 to 31 st March 2026
5.	Trustees' Reports
	To consider any <u>URGENT</u> reports from members of the Trust.
6.	Trust Secretary
	To receive the Trust Secretary's Report
7.	Correspondence
	To consider a response to any correspondence received
8.	Wildflower Seeds
	To receive and decide on a quote for wildflower seeds, with associated costs being split between budget codes 4240/200 Plants/Memorial Garden and 4275/200 Sensory Garden
9.	Pest Control Measures
	To receive an update and a quote relating to management of pest control within Bathurst Park.
10.	Date of Next Meeting
	Monday 2 nd June 2025, 7pm Council Chambers

END