

BATHURST PARK AND RECREATION TRUST

DRAFT - Minutes of the Meeting held at Council Chambers on Monday 27th January 2025 at 7.00 pm.

Present: Trustees N Saunders (Chair), C Harris, S Hillier, R Holmes, S Holmes, R Kemsley, M Jones and P Macklin.

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall – Minute Taker

No members of the Public were present

Trustee Saunders gave the usual housekeeping.

1. **Apologies for Absence**

Apologies for absence were received and noted from Trustees S Cave, M Howard, P Johns, T Lindsay and E Taylor.

2. **Declarations of Interest**

Ttee Kemsley declared a non-pecuniary interest in Agenda Item 8(i) relating to a memorial bench for the late Derek Biddle.

3. **Minutes of Previous Meeting**

The minutes of the Meeting held on the Monday 25th November 2024 were accepted as read and correct.

Resolved: Majority Approved

4. **Financial Matters**

4.1 **Payments**

(a) To note invoices paid and on bank statement

Noted

(b) To approve invoices totalling £67.98 for payment.

Chair proposed payments totalling £67.98 be approved.

Resolved: Unanimously Approved

4.2 **Income and Expenditure Reports**

To note Income and Expenditure Reports for 30.11.2024 and 31.12.2024.

Noted.

4.3 **Bank Reconciliation & Bank Statements – Petty Cash, Current and Deposit Accounts**

To note the Bank Reconciliations for 30.11.2024 and 31.12.2024 and Bank Statements for 30.11.2024, 31.12.2024 and to 21.01.2025.

Noted.

4.4 **Earmarked Reserves**

To note Earmarked Reserves for 30.11.2024 and 31.12.2024.

Noted.

4.5 Trustee Internal Audit Report from Wednesday 15th January 2025

To receive a report on the internal financial audit held on Wednesday 15th January 2025, covering periods October, November and December 2024. Trustees Kemsley and Saunders undertook the audit and commented that they found it to be straightforward and identified no problems.

If a Trustee is unable to attend the Internal Audit they have been allocated to undertake, a request was made to let other Trustees know as another Trustee may be able to help.

5. Trustees' Reports

To consider any URGENT reports from members of the Trust.

- Trustee Harris requested the lighting on the Avenue be revisited
- There were reports that a camper had set up within Bathurst Park overnight, the camper was there for only a few hours and the Police did speak with them. It commented that none of the signage stated 'no camping'.
- Trustee Macklin commented that previously the football pitch was switched every year to preserve the pitch.

6. Trust Secretary

To receive and note the Trust Secretary Report
Received and noted.

7. Correspondence

To consider a response to any correspondence received

(i) E Danter correspondence

It was proposed and seconded that the correspondence was received and noted and no response required.

Resolved: Unanimously Approved

8. Memorial Bench and Updated Plaque

(i) To approve a request from Lydney Town Council to install a memorial bench for the late Derek Biddle at Bathurst Park.

It was proposed and seconded that installation of a memorial bench for the late Derek Biddle by Lydney Town Council within Bathurst Park and for the new bench to be sited within the Lady Garden next to the memorial bench of the late Val Hobman be approved.

Resolved: Majority Approved

(ii) To approve a request from Lydney Town Council to replace the plaque on Valerie Hobman's bench to include both Valerie Hobman and Bill Hobman's names.

Chair proposed the plaque on Valerie Hobman's bench be updated to include both Valerie and Bill Hobman's names be approved.

Resolved: Unanimously Approved

The family have been informed and are pleased that the bench will be shared by Val and Bill. The family have requested to be advised when the new plaque is installed as they would like to be present.

The new bench and updated plaque will be unveiled together.

9. Line Winder, Hose Trolley and Hose Pipe

To receive and approve a quote for a new line winder for marking out pitches and flower beds, heavy duty hose trolley and new hose pipe with associated costs being taken from budget code 4230/200 Ground Maintenance.

Chair proposed that the quote from Tudor Environmental for £671.65 (plus VAT) with associated costs being taken from budget code 4230/200 Ground Maintenance be approved.

Resolved: Unanimously Approved

10. Easter Event

To approve for Lydney Town Council to use Bathurst Park for their Easter Event on Wednesday 16th April 2025

It was proposed and seconded that Lydney Town Council using Bathurst Park for the Easter Event on Wednesday 16th April 2025 be approved.

Resolved: Unanimously Approved

11. Summer Community Event

(i) To approve for Lydney Town Council to use Bathurst Park for their Summer Event
It was proposed and seconded that Lydney Town Council using Bathurst Park for the Summer Community Event be approved.

Resolved: Unanimously Approved

(ii) To agree a date for the Summer Event to be held
It was proposed and seconded for the Summer Community Event be held on Saturday 19th July 2025 be approved.

Resolved: Unanimously Approved

12. Trailer

To consider disposing of an unused trailer.

It was proposed and seconded that the unused trailer be disposed of and the Clerk and Head Groundsman negotiate the best price be approved.

Resolved: Unanimously Approved

16. Date of Next Meeting

Monday 24th March 2025 at 7pm Council Chambers

Meeting closed 19.25pm

Signed:.....

Date:.....