



Trust Secretary: Michael Greenfield

Bathurst Park & Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX
Telephone: 01594 842234
Registered Charity No: 298305

21st January 2025

Dear Trustee,

You are cordially invited to attend a Meeting of Bathurst Park and Recreation Trust which will be held in the Council Chamber, Claremont House, High Street, Lydney on **Monday 27th January 2025 at 7.00pm.**

Yours sincerely,

Michael Greenfield

Michael Greenfield
Trust Secretary

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive any declarations of interest in items on the agenda
3.	Minutes of Previous Meeting To consider for approval as a correct record the Minutes of the meeting of the Trust held on Monday 25th November 2024
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments (a) To note invoices paid and on Bank Statement (b) To approve invoices to be paid
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 30.11.24 & 31.12.24
4.3	Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations for 30.11.24, 31.12.24 & Bank Statement for 30.11.24, 31.12.24 to 21.01.25

4.4	Earmarked Reserves To note the Earmarked Reserves for 30.11.24 & 31.12.24
4.5	Trustee Internal Audit Report from Wednesday 15th January 2025 To receive a report on the internal financial audit held on Wednesday 15th January 2025 covering Periods October, November & December 2024
5.	Trustees' Reports To consider any <u>URGENT</u> reports from members of the Trust.
6.	Trust Secretary To receive the Trust Secretary's Report
7.	Correspondence To consider a response to any correspondence received
(i)	E Danter Correspondence
8.	Memorial Bench and Updated Plaque
(i)	To approve a request from Lydney Town Council to install a memorial bench for the late Derek Biddle at Bathurst Park.
(ii)	To approve a request from Lydney Town Council to replace the plaque on Valerie Hobman's bench to include both Valarie Hobman and Bill Hobman's names.
9.	Line Winder, Hose Trolley and Hose Pipe To receive and approve a quote for a new line winder for marking out pitches and flower beds, heavy duty hose trolley and new hose pipe with associated costs being taken from budget code 4230/200 Ground Maintenance.
10.	Easter Event To approve for Lydney Town Council to use Bathurst Park for their Easter Event on Wednesday 16 th April 2025
11.	Summer Community Event
(i)	To approve for Lydney Town Council to use Bathurst Park for their Summer Event
(ii)	To agree a date for the Summer Event to be held
12.	Trailer To consider disposing of an unused trailer.
13.	Date of Next Meeting Monday 24 th March 2025, 7pm Council Chambers

END