

LYDNEY RECREATION TRUST

DRAFT Minutes of the Meeting held at Council Chambers on Monday 25th November 2024 at 8.06pm

Present: Trustees R Kemsley (Chair), C Harris, S Hillier, R Holmes, S Holmes, M Howard, M Jones, T Lindsay, N Saunders and E Taylor.

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall - Minute Taker
Mr S Fieldhouse

No members of the public were present

1. **Apologies for Absence**

Apologies for absence were received and noted from Trustees S Cave, Johns and Macklin.

2. **Declarations of Interest**

Trustee Harris declared a non-pecuniary interest in Agenda Item 9 relating to Casual Pitch Hire.

3. **Minutes of the Previous Meeting**

The minutes of the Meeting held on **Monday 23rd September 2024** were accepted as read and correct.

Resolved: Majority Approved

4. **Financial Matters/Secretary's Financial Reports**

4.1 **Payments**

(a) To note invoices paid and on Bank Statement
Noted.

(b) To approve invoices to be paid

It was proposed and seconded that the invoices totalling £2,100.27 be approved and paid.

Resolved: Unanimously Approved

It was noted that invoice totalling £1038.00 would be reimbursed via s106 funds.

4.2 **Income and Expenditure Reports**

To note the Income and Expenditure Reports 30.09.24 & 31.10.24
Noted.

4.3 **Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts**

To note the Bank Reconciliations 30.09.24 & 31.10.24 & Bank Statement for 30.09.24 & 31.10.24 to 19.11.24
Noted.

4.4 **Earmarked Reserves**

To note the Earmarked Reserves for 30.09.24 & 31.10.24
Noted.

4.5 Draft Budget 2025/26

To consider the draft budget for 2025/26

Draft Budget for 2025/26 was discussed and reviewed by trustees. It was proposed and seconded that £15,000 be taken from General Reserves to be used within the 2025/26 budget calculation.

Resolved: Unanimously Approved

4.6 Trustee Internal Audit Report from Wednesday 16th October 2024.

To receive a report on the internal financial audit held on Wednesday 16th October 2024, covering periods July, August & September 2024.

Trustees S Holmes, Jones and Taylor undertook the audit and commented that they found it to be straightforward and identified no problems.

4.7 To consider and approve for payment the Drainage invoice with funds to be taken from EMR 330 Special Projects, to be reimbursed by FoDDC and EMR 345 s106, no reimbursement.

It was proposed and seconded that the invoice from GDB Groundcare for £27,800.00 + VAT from EMR 330 Special Projects, to be reimbursed by FoDDC and EMR 345 s106, no reimbursement be approved.

Resolved: Majority Approved

5. Trustees' Reports

To consider any URGENT reports from members of the Trust.

- A thank you to Trustees for all their help and support given following the devastation of Storm Bert.
- Trustee Harris to consider calling an Emergency Flood Defence Meeting, if possible, it was noted that trying to get all relevant external agencies together to maximise the benefit of the meetings can be challenging. The next scheduled meeting is planned for March 2025.

6. Trust Secretary

To receive the Trust Secretary's Report
Received and noted.

7. Correspondence

To consider and agree a response to any correspondence received.
No correspondence received.

8. Garage Rental 2025/26

Trustees to review and decide the garage rental for financial year 2025/26.

It was proposed by chair for the monthly garage rental to increase by 5% be approved.

Resolved: Unanimously Approved

9. Trader Casual Pitch Hire 2025/26

Trustees to review and decide the casual trader pitch hire for financial year 2025/26.

It was proposed and seconded for casual trader pitch hire to remain the same for financial year 2025/26 and for Trust to promote this service via Facebook.

Resolved: Unanimously Approved

10. Skatepark

To receive an update on the skatepark.

Planning application for permitted planning has been lodged with Forest of Dean District Council and Trust is waiting to hear the outcome. Once planning has been approved, Trust together with Maverick will need to seek funding. It is noted that

there is no available s106 funding for this project, s106 funding is available for repairs not build work.

11. Tree Inspection

To consider and approve a quote for tree inspection 2024/2025.

It was proposed and seconded for the quote from TrunkArb for £535.00 + VAT to undertake a tree inspection be approved.

Resolved: Unanimously Approved

12. Christmas and New Year Park Runs

To approve additional Park Runs over the Christmas and New Year period.

Chair proposed that the additional Park Runs over the Christmas and New Year period be approved.

Resolved: Unanimously Approved

13. Date of Next Meeting

Monday 27th January 2025 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

Meeting Closed at 8.54pm

END

Signed:.....

Date:.....

