



Trust Secretary: M Greenfield

Lydney Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX
Telephone: 01594 842234
Registered Charity No: 301569

19th November 2024

Dear Trustee,

You are cordially invited to attend a Meeting of Lydney Recreation Trust which will be held in the Council Chambers, Claremont House, High Street, Lydney on **Monday 25th November 2024** at the conclusion of the meeting of Bathurst Park and Recreation Trust.

Yours sincerely,

Michael Greenfield

Michael Greenfield
Trust Secretary

Housekeeping

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive any declarations of interest in items on the agenda
3.	Minutes of the Previous Meeting To consider for approval as a correct record the Minutes of the meeting of the Trust held on Monday 23rd September 2024
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments (a) To note invoices paid and on Bank Statement (b) To approve invoices to be paid
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 30.09.24 & 31.10.24
4.3	Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations 30.09.24 & 31.10.24 & Bank Statement for 30.09.24 & 31.10.24 to 19.11.24

4.4	Earmarked Reserves To note the Earmarked Reserves for 30.09.24 & 31.10.24
4.5	Draft budget 2025/26 To consider the draft budget for 2025/26
4.6	Trustee Internal Audit Report from Wednesday 16th October 2024 To receive a report on the internal financial audit held on Wednesday 16 th October 2024, covering Periods July, August & September 2024
4.7	To consider and approve for payment the Drainage invoice with funds to be taken from EMR 330 Special Projects, to be reimbursed by FoDDC and EMR 345 s106, no reimbursement
5.	Trustees' Reports To consider any URGENT reports from members of the Trust.
6.	Trust Secretary To receive the Trust Secretary's Report
7.	Correspondence To consider and agree a response to any correspondence received.
8.	Garage Rental 2025/26 Trustees to review and decide the garage rental for financial year 2025/26
9.	Trader Casual Pitch Hire 2025/26 Trustees to review and decide the casual trader pitch hire at Recreational Ground for the financial year 2025/26.
10.	Skatepark To receive an update on the skatepark
11.	Tree Inspection To consider and approve a quote for tree inspection 2024/2025
12.	Christmas and New Year Park Runs To approve additional Park Runs over the Christmas and New Year period.
13.	Date of Next Meeting Monday 27 th January 2025 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

END