

# LYDNEY RECREATION TRUST

## Minutes of the Meeting held at Council Chambers on Monday 29<sup>th</sup> July 2024 at 7.27pm

**Present:** Trustees R Kemsley (Chair), S Cave (7.30pm), C Harris, P Johns, M Jones and E Taylor.

**In Attendance:** Mr M Greenfield -Trust Secretary  
Mrs L Bendall - Minute Taker

No members of the public were present

1. **Apologies for Absence**  
Apologies for absence were received and noted from R Holmes, S Holmes P Macklin and N Saunders
2. **Declarations of Interest**  
There were no declarations of interests.
3. **Minutes of the Previous Meeting**  
The minutes of the Meeting held on **Monday 20<sup>th</sup> May 2024** were accepted as read and correct.  
**Resolved: Majority Approved**
4. **Financial Matters/Secretary's Financial Reports**
  - 4.1 **Payments**  
To approve invoices to be paid  
Payments approved to be made totalling £6,888.58  
**Resolved: Unanimously Approved**  
  
Trustee Cave joined the meeting at 7.30pm
  - 4.2 **Income and Expenditure Reports**  
To note the Income and Expenditure Reports 31.05.24 & 30.06.24  
Noted
  - 4.3 **Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts**  
To note the Bank Reconciliations 31.05.24 & 30.06.24 & Bank Statement for 31.05.24 & 30.06.24 to 23.07.24  
To note previous invoices paid on Bank Statements  
Noted
  - 4.4 **Earmarked Reserves**  
To note the Earmarked Reserves for 31.05.24 & 30.06.24  
Noted  
Chair proposed that EMR s106 funds be transferred to EMR Special Projects  
**Resolved: Unanimously Approved**

- 4.5 To consider and agree for approval the Draft Accounts for the year ending 31<sup>st</sup> March 2024, for onward submission to the Charity Commission  
Draft Accounts for the year ending 31<sup>st</sup> March 2024, for onward submission to the Charity Commission  
**Resolved: Unanimously Approved**
- 4.6 Trustee Internal Audit Report from Wednesday 17<sup>th</sup> July 2024  
To receive a report on the internal financial audit held on Wednesday 17<sup>th</sup> July 2024, covering Periods April, May & June 2024  
Trust thanked Trustees Harris and Johns for undertaking the recent internal audit. Feedback was positive, trustees commented it was well organised, easy to cross-reference and a dream to undertake an internal audit.  
Trustees passed on their thanks to the RFO and Finance Assistant.
5. **Trust Secretary**  
To receive the Trust Secretary's Report  
Noted
6. **Trustees' Reports**  
To consider any URGENT reports from members of the Trust.  
Trustee Harris advised that a number of complaints had been received regarding the amount of wildlife faeces. It was noted this issue would be addressed under Agenda Item 8.
- Trustee Jones raised concerns to the number of weeds around the skatepark and the footpath between the Rugby Club and Cricket Club. It was noted that there is also some graffiti by the river. Secretary will bring these concerns to the attention of the Grounds Team.  
It was also commented that parts of the bank along the River Lyd were very overgrown, responsibility for this fall to the Environment Agency and Forest of Dean District Council.
7. **Correspondence**  
To consider and agree a response to any correspondence received.  
None
8. **Wildlife**  
(a) to receive an update on the wildlife  
Update received and noted
- (b) to decide on future actions  
Chair proposed the Trust to seek at least 3 quotes to clear the island with work being undertaken by September and to re-engage the services of the specialist dog contractor for a period of 8 weeks through August and September.  
**Resolved: Unanimously Approved**
- (c) to approve the costs to be taken from 200/4205 Management of Geese  
Costs to be taken from 200/4205 Management of Geese  
**Resolved: Unanimously Approved**

**9. Skateboard Park**

To receive an update on the skatepark

Trustee Cave updated the Trustees on the skatepark initiatives.

In summary Trustee Cave will steer the company designing the new skatepark to continue to develop the new design based within the current footprint of the skatepark to allow planning be sought under permitted development.

Noted

**10. Adverse Possession of Land**

(a) To receive an update on Adverse Possession of Land Notice from Land Registry

Update received and noted

(b) To decide on Adverse Possession of Land Notice from Land Registry  
Adverse Possession of Land Notice from Land Registry decision not to challenge the Notice.

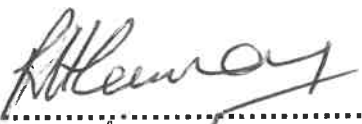
**Resolved: Unanimously Approved**

**11. Date of Next Meeting**

Monday 23<sup>rd</sup> September 2024 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

**Meeting Closed at 8.16pm**

END

Signed:  .....

Date: 23/09/24 .....