



Trust Secretary: M Greenfield

Lydney Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX
Telephone: 01594 842234
Registered Charity No: 301569

17th September 2024

Dear Trustee,

You are cordially invited to attend a Meeting of Lydney Recreation Trust which will be held in the Council Chambers, Claremont House, High Street, Lydney on **Monday 23rd September 2024** at the conclusion of the meeting of Bathurst Park and Recreation Trust.

Yours sincerely,

Michael Greenfield

Michael Greenfield
Trust Secretary

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive any declarations of interest in items on the agenda
3.	Minutes of the Last Meeting To consider for approval as a correct record the Minutes of the meeting of the Trust held on Monday 29th July 2024
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments To approve invoices due for Payment
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 31.07.24 & 31.08.24
4.3	Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations 31.07.24 & 31.08.24 & Bank Statement for 31.07.24 & 31.08.24 to 17.09.24
4.4	Earmarked Reserves To note the Earmarked Reserves for 31.07.24 & 31.08.24

4.5	Draft budget 2025/26 To consider the draft budget for 2025/26
5.	Trustees' Reports To consider any URGENT reports from members of the Trust.
6.	Trust Secretary To receive the Trust Secretary's Report
7.	Correspondence To consider and agree a response to any correspondence received.
8.	Wildlife (a) to receive an update on the wildlife (b) to receive and decide on a quote for clearance of the boating lake island (c) to decide on future actions
9.	Skateboard Park To receive an update on the skatepark
10.	Memorial Bench To consider and approve the installation of a memorial bench by the lake at a cost of £702.57 with costs to be reimbursed by the resident with initial costs taken from 200/4265 Seating/Picnic Benches
11.	Invite to Tender for Litter Picking for 1st April 2025 11.1 To consider and approve the draft Invitation to Tender for Litter Picking for submission onto the Government Procurement website, with the contract commencing from 1st April 2025 11.2 To consider and approve the Delegated Authority for two trustees and the Secretary to award the contract. 11.3 To approve for the Secretary to contact the Trust's solicitor to draft a formal contract for the winning firm.
12.	Danters Funfair To consider and approve Danters Funfair request to rent Hams Road Carpark for 11 th 12 th & 13th October 2024
13.	Memorial Bench To consider and approve the installation of a memorial bench by the lake at a cost of £702.57 with costs to be reimbursed by the resident with initial costs taken from 200/4265 Seating/Picnic Benches
14.	Date of Next Meeting Monday 25 th November 2024 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

END