Town Clerk: M Greenfield

Assistant Clerk: L Bendall

Lydney Town Council

Council Chambers, Claremont House, High Street, Lydney, Glos, GL15 5DX
Telephone: (01594) 842234

6th August 2024

SUMMONS

To all Members of Lydney Town Council; Councillors S Cave, C Harris, R Holmes (Vice-Chair), S Holmes, P Johns, R Kemsley, P Macklin, M Jones, H Ives, T Saunders (Chair) and E Taylor

Dear Councillor,

You are hereby summoned to attend the **Extraordinary Meeting of the Council** to be held in **the Council Chambers, Claremont House, High Street, Lydney on Monday 12th August 2024 at 6pm,** for the purpose of transacting the following Agenda business as shown.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental matters.

Yours faithfully

Tasha Saunders

Mayor

Enquiries to Tel: 01594 842234 or email: town.clerk@lydneytowncouncil.gov.uk

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Housekeeping announcements

Open Forum

A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.

(i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.
(ii) Questions may be answered but not debated by the Council.
(iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.

AGENDA

1. **APOLOGIES**
   To receive and note apologies for absence

2. **DECLARATION OF INTERESTS**
   To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with Lydney Town Council's current Code of Conduct in respect of Members

3. **MINUTES**
   To consider approving as a correct record the Minutes of the meeting of the Council held on **Monday 8th July 2024**

4. **REPORTS**
   To receive *urgent* reports from Members of the Town, District and County Councils

5. **FINANCIAL MATTERS / RFO REPORT**
   5.1 Payments
   To approve accounts for payment as detailed by the RFO

6. **SEVERNBANK SURGERY, TUTNALLS STREET, LYDNEY GL15 5PQ COMMUNITY ASSET TRANSFER**
   To consider and decide on the Severnbank Surgery Community Asset Submission

7. **CHRISTMAS PARADE EVENT 30TH NOVEMBER 2024**
   To consider and decide on a time to re-open Church Road at the end of the Christmas Parade Event.

8. **DATE AND VENUE OF NEXT MEETING AND FUTURE BUSINESS**
   Full Council – Monday 9th September 2024, 7pm, in the Council Chamber, Claremont House, High Street. Lydney