



Trust Secretary: Michael Greenfield

Bathurst Park & Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX
Telephone: 01594 842234
Registered Charity No: 298305

23rd July 2024

Dear Trustee,

You are cordially invited to attend a Meeting of Bathurst Park and Recreation Trust which will be held in the Council Chamber, Claremont House, High Street, Lydney on **Monday 29th July 2024 at 7.00pm.**

Yours sincerely,

Michael Greenfield

Michael Greenfield
Trust Secretary

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive any declarations of interest in items on the agenda
3.	Minutes of Previous Meeting To consider for approval as a correct record the Minutes of the meeting of the Trust held on Monday 20th May 2024
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments To approve invoices to be paid
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 31.05.24 & 30.06.24
4.3	Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations for 31.05.24 & 30.06.24 & Bank Statement for 31.05.24 & 30.06.24 to 23.07.24 To note previous invoices paid on Bank Statement

4.4	Earmarked Reserves To note the Earmarked Reserves for 31.05.24 & 30.06.24
4.5	To consider and agree for approval the Draft Accounts for the year ending 31 st March 2024, for onward submission to the Charity Commission
4.6	Trustee Internal Audit Report from Wednesday 17th July 2024 To receive a report on the internal financial audit held on Wednesday 17 th July 2024, covering Periods April, May & June 2024
5.	Trust Secretary To receive the Trust Secretary's Report
6.	Trustees' Reports To consider any <u>URGENT</u> reports from members of the Trust.
7.	Correspondence To consider and decide on a response to any correspondence received
8.	Cherry Tree at Bathurst Park To receive a quote and decide on removing a dead cherry tree within Bathurst Park situated behind the Bowling Clubhouse with any associated costings being taken from Budget Code Ground Maintenance/Tree Works 200/4230.
9.	Kings Arms Community Church To consider and approve Kings Arms Community Church using Bathurst Park for the following dates in August 2024, 17 th & 31 st between the times of 9.00am – Noon to host play activities for younger aged children
10.	Kings Arms Community Church To consider and approve Kings Arms Community Church using Bathurst Park on the following date Thursday 19 th December between the hours of 2.30pm – 7.00pm to host their annual 'Carols at the Bandstand' Event, with Lydney Town Band
11.	Date of Next Meeting Monday 23 rd September 2024 at 7pm Council Chambers

END