

LYDNEY RECREATION TRUST

DRAFT Minutes of the Meeting held at Council Chambers on Monday 20th May 2024 at 7.45pm

Present: Trustees R Kemsley (Chair), S Cave, C Harris, R Holmes, S Holmes, P Johns, N Saunders and E Taylor.

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall - Minute Taker

No members of the public were present

1. **Apologies for Absence**

Apologies for absence were received and noted from Trustees H Ives, M Jones and P Macklin.

2. **Declarations of Interest**

There were no declarations of interests.

3. **Minutes of the Previous Meeting**

The minutes of the Meeting held on Monday 25th March 2024 were accepted as read and correct.

Proposed by Chair

Resolved: Majority Approved

4. **Financial Matters/Secretary's Financial Reports**

4.1 Payments

To note invoices paid and on Bank Statement and payments to be made totalling £3303.90.

Noted.

4.2 Income and Expenditure Reports

To note Income and Expenditure Reports for 31.03.2024 and 30.04.2024.

Noted.

4.3 Bank Reconciliation & Bank Statements – Petty Cash, Current and Deposit Accounts

To note the Bank Reconciliations for 31.03.2024 and 30.04.2024 and Bank Statements for 31.03.2024, 30.04.2024 and to 14.05.2024

Noted.

4.4 Earmarked Reserves

To note Earmarked Reserves for 31.03.2024 and 30.04.2024.

Noted.

4.5 Year End Audit April 2023 – March 2024

To note the completion of the Year End Audit.

Noted.

Trustees Cave and Kemsley were thanked for undertaking the recent in-house audit.

5. **Wildlife**

5a. To receive an update on the wildlife

It was agreed that the amount of wildlife on the Recreation Trust land had significantly reduced and the current contractor using specialist trained dogs to disturb the wildlife was working.

Trustees had received positive feedback from residents.

5b. To decide on future actions.

Proposed that the current contractor continue with the remainder of their 12-week contract, quotes to be obtained to completely clear the island of all undergrowth and advice sought from current contractor on long-term management be approved.

Resolved: Unanimously Approved

Trustees received an update on the do not feed the geese signage that is to be installed around Lydney Lake, the quote has been received and accepted.

6. **Policies**

To discuss and approve the following policies:

6a. Financial management and control policy and procedure

Agenda Item deferred until next Trust meeting

6b. Trustee Code of Conduct

Resolved: Unanimously Approved

6c. Complaints Policy

Resolved: Unanimously Approved

6d. To note the Essential Trustee Guide February 2024: what you need to know, what you need to do written by the Charity Commission.

Noted.

7. **Leg Guards on Benches**

Trustees to discuss and approve installation of leg guards on benches installed around Lydney Lake to protect them when strimming and mowing the area using the Seating/Picnic Benches codes 4265/200.

Proposed that installation of leg guards on benches installed around Lydney Lake with payment being taken from budget codes Seating/Picnic Benches codes 4265/200 and EMR Special Projects 330.

Resolved: Unanimously Approved

It was agreed that all new benches would have the cost of leg guards factored in when orders are placed.

8. **Skateboard Park**

To receive an update on the skatepark consultation.

An update following the public consultation on the skatepark was received. The public consultation generated nearly 200 responses from a diversity of users. The new proposed skatepark is of a unique design which will set Lydney apart countrywide.

As the footprint of the proposed new skatepark is less than the current footprint, Permitted Development (planning) may be possible, but this is to be confirmed.

Discussions required with a member of the Forest of Dean Planning Department to explore this further.

Outcomes and updates to be discussed at the July meeting.

9. Trustees' Reports

To consider any URGENT reports from members of the Trust.

None.

10. Trust Secretary

To receive and note the Trust Secretary's Report

Noted.

11. Correspondence

To note, consider and agree a response to any correspondence received.

No correspondence received.

12. Date of Next Meeting

Monday 29th July 2024 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers.

Meeting Closed at 8.30pm

END

Signed:.....

Date:.....

