



Trust Secretary: M Greenfield

Lydney Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX
Telephone: 01594 842234
Registered Charity No: 301569

14th May 2024

Dear Trustee,

You are cordially invited to attend a Meeting of Lydney Recreation Trust which will be held in the Council Chambers, Claremont House, High Street, Lydney on **Monday 20th May 2024** at the conclusion of the meeting of Bathurst Park and Recreation Trust.

Yours sincerely,

Michael Greenfield

Michael Greenfield
Trust Secretary

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive any declarations of interest in items on the agenda
3.	Minutes of the Last Meeting To consider for approval as a correct record the Minutes of the meeting of the Trust held on Monday 25th March 2024
4.	Financial Matters/Secretary's Financial Reports
4.1	Payments To note invoices paid and on Bank Statement
4.2	Income and Expenditure Reports To note the Income and Expenditure Reports 31.03.24 & 30.04.24
4.3	Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts To note the Bank Reconciliations 31.03.24 & 30.04.24 & Bank Statement for 31.03.24 & 30.04.24 to 14.05.24
4.4	Earmarked Reserves To note the Earmarked Reserves for 31.03.24 & 30.04.24

4.5	Year End Audit April 2023 – March 2024 To note the completion of the Year End Audit
5.	Wildlife (a) to receive an update on the wildlife (b) to decide on future actions
6.	Policies To discuss and approve the following policies a. Financial management and control policy and procedure b. Trustee Code of Conduct c. Complaints Policy d. To note the Essential Trustee Guide February 2024: what you need to know, what you need to do written by the Charity Commission
7.	Leg Guards on Benches Trustees to discuss and approve installation of guards on benches installed around Lydney Lake to protect them when strimming and mowing the area using Seating/Picnic Benches codes 4265/200
8.	Skateboard Park To receive an update on the stake park consultation
9.	Trustees' Reports To consider any URGENT reports from members of the Trust.
10.	Trust Secretary To receive the Trust Secretary's Report
11.	Correspondence To consider and agree a response to any correspondence received.
12.	Date of Next Meeting Monday 29 th July 2024 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers

END