

LYDNEY TOWN COUNCIL

AMENITIES COMMITTEE

DRAFT Minutes of the Meeting held in Council Chambers,
Claremont House,
Lydney on
Monday 15th April 2024 at 6.00pm

PRESENT: Councillors S Holmes (Chair), C Harris, R Holmes, P Johns,
M Jones, T Saunders (Vice Chair) and E Taylor.

Also M Greenfield (Town Clerk)

Present: L Bendall (Assistant Clerk – Minute Taker)

**Members
of the
Public:**

No members of the public were present.

OPEN FORUM

No items raised.

1. **APOLOGIES**

No apologies were received.

2. **DECLARATIONS OF INTEREST**

There were none.

3. **MINUTES OF PREVIOUS MEETINGS**

The minutes of the Meeting of the Committee held on Monday 15th January 2024 were confirmed as a true record, proposed by Cllr Harris, seconded by Cllr Saunders.

Resolved: Unanimously Approved

4. **TOWN CLERKS REPORT**

The Town Clerk's report was received and noted.

A further update was given on the installation of the defibrillator at Holy Trinity Church on Primrose Hill, an electrical contractor has been instructed with the expectation that installation will be within the next few weeks.

5. **COUNCILLORS REPORTS**

No councillor reports received.

6. **D-DAY 80 COMMEMORATION 6TH JUNE 2024**

To receive an update on the D-Day Commemoration

Cllr Harris advised council to refrain from using the word 'Celebration' when recording information relating to war memorial dates, as it is a 'Commemoration'.
Noted.

To commemorate the D-Day 80th Year on the 6th June 2024 Lydney Town Council will be holding a service at The Mesne on Primrose Hill, the Beacon will be lit at 9.15pm and a short service will be held.

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It was discussed and agreed that it would be appropriate if the clerk contact The Royal British Legion (RBL) to ask if the RBL Standard Bearer could also attend this event.

Lydney's Project Poppies is going well with lots of community groups and residents taking part. A silhouette soldier together with the community poppies will be on display at the D-Day event.

It was noted that the RBL are hoping to plan a D-Day Service at 11am on the 6th June including laying of wreaths in which a member of Lydney Town Council will attend.

Final details relating to D-Day event will be added to the May Council agenda.

7. LYDNEY MARKET

7.1 To receive an update from the Sub-Committee
Lydney Town Council have now joined The National Association of British Markets (NABMA) and has sought guidance on the next steps required when forming a market. Considerations included:

- 1) The importance of undertaking a Risk Assessment as the proposed market is in a "live" carpark
- 2) Contracts/leases for the traders
- 3) Public consultation
- 4) Deciding on how the market will be ran and managed
- 5) To be deemed as a market there should be 5 or more traders

NABMA will support and provide template documents.

7.2 To approve the adoption of the Food Act 1984 (part 111)
Chair proposed that the adoption of the Food Act 1984 (par 111) be approved.
Resolved: Unanimously Approved

7.3 To discuss and approve councillors(s) to lead on the market project.
It was proposed by Chair that Cllrs Harris and Saunders lead on the market project be approved.
Resolved: Unanimously Approved

8. EASTER EVENT 2024

To receive an update on the Easter Event 2024.

Cllr Saunders thanked everyone that helped organise and support the event. Despite the weather the event was well attended and a huge success, positive feedback received and the "Easter Bunny" that attended was very popular. Elan (local business) and their team were thanked for kindly providing the costume.

One of the gazebo's may have been broken during the event, it was noted that the Grounds Team were going to check if it is repairable and advise accordingly. Cllrs thanked Cllr Saunders for all the hard work in organising the event, alongside the community for once again supporting the Easter Event.

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9. **CORRESPONDENCE**

To note correspondence received and sent.

- 9.1 To note correspondence received and response sent to an allotment tenant following the decision to increase allotment rent for 2024/25.
Noted.

10. **DATE OF NEXT MEETING**

Monday 15th July 2024 at 6.00pm at the Council Chambers, Claremont House, High Street, Lydney

Meeting ended at 6.35pm

Chair

Date

DRAFT