

LYDNEY RECREATION TRUST

DRAFT Minutes of the Meeting held at Council Chambers on Monday 25th March 2024 at 8.02pm

Present: Trustees R Kemsley (Chair), C Harris, P Johns, M Jones, P Macklin (Vice Chair), N Saunders and E Taylor.

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall – Minute Taker

Two members of the public present.

Open Forum

Two representatives from the charity Forest Active Community Trust (FACT) gave a presentation regarding an opportunity to develop a state-of-the-art sports facility/hub to encompass a full size 3g pitch. An area they have identified for a potential site for this new facility is Recreational Trust land on the bypass just off the roundabout. FACT cannot proceed with any developments to use the land without consent of the Trust.

Trustees commented that this land had been identified for potential development previously but was unfit due to environmental factors. An environmental study had been undertaken a few years ago and Trustees would aim to locate the report.

Trustees thanked FACT for their presentation.

1. Apologies for Absence

Apologies for absence were received and noted from Trustees S Cave, R Holmes, S Holmes, H Ives and W Osborne.

2. Declarations of Interest

There were no declarations of interests.

3. Minutes of the Previous Meeting

The minutes of the Extraordinary Meeting held on Monday 11th March 2024 were accepted as read and correct.

Proposed by Trustee Saunders, seconded by Trustee Harris.

Resolved: Majority Approved

4. Financial Matters/Secretary's Financial Reports

4.1 Payments

To note invoices paid and on Bank Statement
Noted.

To approve an additional payment of £574.33 to Tye Carpentry.

Trustee Saunders proposed the additional payment of £574.33 be approved, seconded by Trustee Kemsley.

Resolved: Unanimously Approved.

4.2 Income and Expenditure Reports

To note Income and Expenditure Reports for 31.01.2024 and 29.02.2024.
Noted.

4.3 Bank Reconciliation & Bank Statements – Petty Cash, Current and Deposit Accounts

To note the Bank Reconciliations for 31.01.2024 and 29.02.2024 and Bank Statements for 31.01.2024, 29.02.2024 and 18.03.2024
Noted.

4.4 Earmarked Reserves

To note Earmarked Reserves for 31.01.2024 and 29.02.2024.
Noted.

4.5 Lydney Recreation Trust Asset Register

To note Lydney Recreation Trust Asset Register for 2023-2024
Noted.

5. **Section 106**

5.1 To receive an update on Section 106 allocations and consider and decide on future actions.

A. To note a106 Updated funding sheet 14.02.2024
Noted.

B. To note Football Club proposed Site Plan and Proposed Floor Plans and Elevations
Noted.

C. To decide on the quote for the rugby pitch, for cost not exceeding £8,000, with the funds to be requested from s106 from the Forest of Dean District Council.
It was proposed by Trustee Saunders that the quote for the rugby pitch not be approved as yet but to wait for all clubs to obtain quotes with regards to drainage for the site and submit all at once, seconded by Trustee Kemsley
Resolved: Majority Approved

D. To note the s106 Cricket Club update.
Noted.

6. **Wildlife**

6a. To receive an update on the wildlife
An update was provided on the wildlife.

6b. To note wildlife reports
Noted.

6c. To decide on future actions
Chair proposed to continue working with the new contractor on managing wildlife, using a specialist dog service, and for Trustees Kemsley and Macklin to look at current signage and to consider upgrading to notify members of the public not to feed the birds with the signage to be more assertive, be approved.
Resolved: Unanimously Approved

7. **Skateboard Park**

To receive an update on the skate park consultation
It was noted that the consultation ended on 29th February 2024 and an update on the outcome for the proposed new skate park will be presented at the next Trust meeting in May.

8. **Garage Rental**

8.1 To review and decide on garage rental for financial year 2024/2025
It was proposed by the Chair that the garage rental for the financial year 2024/2025.

Be increased by 5%.

Resolved: Majority Approved.

8.2 To receive an update on garage tenants.
An update was received and noted.

9. Annual Insurance

To note the Annual Insurance cover for 25th March 2024 to 25th March 2025
Noted.

10. Trustees' Reports

To consider any URGENT reports from members of the Trust.
Following installation of new memorial benches around Lydney Lake it was suggested that all benches should have leg guards installed to protect them during cutting and strimming season. This item will be added to the agenda at the next Trust meeting in May for discussion and approval.

11. Trust Secretary

To receive and note the Trust Secretary's Report
Noted.

12. Correspondence

To note, consider and agree a response to any correspondence received.
No correspondence received.

13. Date of Next Meeting

Monday 20th May 2024 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers.

Meeting Closed at 9.06pm

END

Signed:.....

Date:.....