

LYDNEY TOWN COUNCIL

COMMUNITY ASSET TRANSFER SUB-COMMITTEE

DRAFT - Minutes of the Meeting held in Council Chambers,
Claremont House, Lydney on

Tuesday 12th March 2024 at 10.30am

PRESENT: Councillors C Harris, M Jones and T Saunders

Also Present: M Greenfield (Town Clerk)
L Bendall (Assistant Clerk/Minute Taker)
H Sleeman (Business Apprentice)

Members of the Public: None.

1. **ELECTION OF A CHAIR OF THE SUB-COMMITTEE**

To elect a Chair for the Community Asset Transfer Sub-Committee.
Cllr Harris proposed that Cllr Saunders be nominated as Chair for the Community Asset Sub-Committee, seconded by Cllr Jones.

Resolved: Unanimously Approved

2. **APOLOGIES**

Apologies received and noted from Councillors R Holmes and S Holmes.

3. **LYDNEY SURGERY AND SEVERN BANK SURGERY**

3.1 To discuss and decide on responses to FoDDC Legal Team regarding the nomination forms submitted by Lydney Town Council for registration of Lydney Surgery and Severnbank Surgery as Community Assets.

The Sub-Committee discussed and agreed responses to be made on behalf of Lydney Town Council to the questions raised by FoDDC Legal Team. The chair proposed the Clerk forward an updated email to the FoDDC Legal Team outlining the responses and to confirm a Business Plan is being developed.

Resolved: Unanimously Approved

3.2 To discuss and decide on implementing a Business Plan.

The committee discussed the development of a Business Plan using information contained in the Lydney Forward Plan and exploring the potential of new offices and a business community hub.

The Committee identified that part of the Business Plan vision is to:

- Allow council offices will be more accessible to the community
- Consider leasing available office rooms to local businesses
- Offer the opportunity for services that may have ceased engaging within Lydney residents, due to various branch or service level changes, as an example, to have a base to be reintroduced to the local area and therefore supporting local residents.

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Cllr Harris proposed an application be sent to FoDDC land registry to request copies of the two surgery boundaries be approved, seconded by Cllr Jones.

Resolved: Unanimously Approved

The Chair proposed Lydney Town Council develop a Business Plan to submit to FoDDC to support the Community Asset Nomination forms be approved.

Resolved: Unanimously approved

3. **DATE OF NEXT MEETING**

To be confirmed

Meeting ended at 11:40am

Chair

Date

DRAFT