

BATHURST PARK AND RECREATION TRUST

Minutes of the Meeting held at Council Chambers on Monday 29th January at 7.02 pm.

Present: Trustees S Cave, C Harris, R Kemsley (Chair), H Ives, R Holmes, S Holmes, P Johns, M Jones, P Macklin, and N Saunders (Vice Chair).

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall – Minute Taker

No members of the Public were present

It was noted that a one-minute silence had been observed at the beginning of Bathurst Park and Recreation Trust meeting in honour of Mr Bill Hobman who sadly passed away on Saturday 27th January 2024. Bill was a fantastic servant to Lydney and has left behind a legacy that will benefit many generations to come. He will be missed.

1. Apologies for Absence

Apologies for absence were received and noted from Trustee Taylor.

2. Declarations of Interest

There were no declarations of interests.

3. Minutes of Previous Meeting

The minutes of the meeting held on the 27th November 2023 were accepted as read and correct.

Proposed by the Chairman

Resolved: Majority Approved

4. Financial Matters

4.1 Payments

To approve Invoices to be paid 29.01.2024

It was proposed by Trustee Harris that the payments totalling £115.96 be agreed, seconded by Trustee Saunders.

Resolved: Unanimously Approved.

4.2 Income and Expenditure Reports

To note Income and Expenditure Reports for 30.11.2023 and 31.12.2023.

Noted.

4.3 Bank Reconciliation & Bank Statements – Current and Deposit Accounts

To note the Bank Reconciliations and Bank Statements for 30.11.2023 and 31.12.2023.

Noted.

4.4 Earmarked Reserves

4.4a To note Earmarked Reserves for 30.11.2023 and 31.12.2023.

Noted.

4.4b To decide on the use of Earmarked Reserves

Discussions around the Earmarked Reserves was held, Trustees requested that the Earmarked Reserve Projects be broken down into actual projects.

Some projects identified were:

- Improve lighting along the avenue
- Sensory Garden – work is underway on this
- Making the path to the pond more accessible
- Painting the railings
- Development of the Tennis Court – creating a Play Town

Trustee S Holmes agreed to contact Steve Hambidge from Gloucestershire County Council to discuss lighting. Trustee S Holmes will include the office in any communications sent.

5. Fireworks Provider 2024

5.1 To decide on a provider for fireworks 2024

Trustee Harris proposed that the provider used in prior firework events, Star Fireworks, be approved to provide fireworks for 2024. Seconded by Trustee Cave.

Resolved: Unanimously Approved

5.2 To set a date for the fireworks event for 2024

Chairman proposed that the fireworks event for 2024 be held on Tuesday 5th November 2024 be approved.

Resolved: Unanimously Approved

6. Bands in the Park 2024-2027

To agree the specification for bands in the park.

Following discussion Chairman proposed that the specification for bands in the park be approved.

Resolved: Unanimously Approved

The Trustees will seek an external organiser to undertake the Bands in the Park full details will be publicised via social media and website.

7. New Playground Equipment & Slide Repair

7.1 To receive and decide on a quotation received for proposed new play park equipment.

The Chairman proposed that the quote from IA Play Solution for a new Clamber Stack only be approved.

Resolved: Unanimously Approved

7.2 To receive and decide on a quotation for repair work to replace a panel on the slide.

Chairman proposed that the repair work to replace the panel on the slide be approved.

Resolved: Unanimously Approved

It was noted that the repair work would be undertaken free of charge by IA Play Solution.

8. Workshop Alarm

8.1 To approve a call out rate of time and a half for council staff attending Bathurst Park workshop as part of an Out of Hours request.

Chairman proposed that a call out rate for council staff attending Bathurst Park workshop out of hours be approved at time and a half.

Resolved: Unanimously Approved

8.2 To discuss and approve Trustees to be keyholders for Bathurst Park workshop.

Proposed by Chairman that Trustee Ives be a keyholder for Bathurst Park workshop.

Resolved: Unanimously Approved

9. Easter Events

To approve for Lydney Town Council to use the park on Wednesday 27th March 2024 as part of their Easter Events.

Proposed by the Chairman that Lydney Town Council be granted permission to use Bathurst Park on Wednesday 27th March as part of their Easter Events.

Resolved: Unanimously Approved

Trustee Saunders gave a brief update to the Easter Event.

Chairman encouraged Trustees to support the event where possible.

10. Correspondence

To consider a response to any correspondence received.

It was noted that Four Seasons Café is closed until early March 2024, Trustees will continue to support the lease holder during this time.

11. Trustees' Reports

To consider any URGENT reports from members of the Trust.

Trustee Harris reported that the lighting around Bathurst Park needed to be improved.

Trustee S Holmes will liaise with Gloucestershire County Council in the first instance and any outcomes reported back to the Trustees.

12. Trust Secretary

To receive and note the Trust Secretary Report

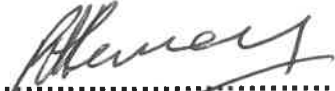
Noted.

It was also noted that the Internal Audit for Bathurst Park was undertaken on Thursday 25th January 2024.

13. Date of Next Meeting

Monday 25th March 2024, 7pm Council Chambers

Meeting closed 19.55pm

Signed:.....

Date:.....