



Trust Secretary: Michael Greenfield

Bathurst Park & Recreation Trust

Council Chambers, Claremont House,
High Street, Lydney, Glos, GL15 5DX
Telephone: 01594 842234
Registered Charity No: 298305

19th March 2024

Dear Trustee,

You are cordially invited to attend a Meeting of Bathurst Park and Recreation Trust which will be held in the Council Chamber, Claremont House, High Street, Lydney on **Monday 25th March 2024 at 7.00pm.**

Yours sincerely,

Michael Greenfield

Michael Greenfield
Trust Secretary

AGENDA

1. **Apologies for Absence**
To receive apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest in items on the agenda
3. **Minutes of Previous Meeting**
To consider for approval as a correct record the Minutes of the meeting of the Trust held on **Monday 29th January 2024**
4. **Financial Matters/Secretary's Financial Reports**
 - 4.1 **Payments**
To note invoices paid and on Bank Statement
 - 4.2 **Income and Expenditure Reports**
To note the Income and Expenditure Reports 31.01.24 & 29.02.24
 - 4.3 **Bank Reconciliation & Bank Statements – Petty Cash, Current & Deposit Accounts**
To note the Bank Reconciliations for 31.01.24 & 29.02.24 & Bank Statement for 31.01.24 & 29.02.24 and to 18.03.24

- 4.4 **Earmarked Reserves**
To note the Earmarked Reserves for 31.01.24 & 29.02.24
- 4.5 **Bathurst Park & Recreation Trust Asset Register**
To note Bathurst Park & Recreation Trust Asset Register for 2023-2024
5. **Replacement Bowling Green Mower**
To receive, consider and decide purchasing a replacement bowling green mower and if approved to agree funds to be taken from Bowling Green Maintenance (4300) code and EMR Projects (324).
6. **Seeds & Grounds Maintenance Quotation**
To receive, consider and decide on quotation received for seeds and grounds maintenance products for Bowling Green, with funds being taken from Bowling Green Maintenance (4300).
7. **Annual Insurance**
To note the Annual Insurance cover for 1st April 2024 - 31st March 2025
8. **Summer Event**
8.1 To confirm a date for Bathurst Park Community Event (summer event)
8.2 To authorise spending the budget set for this event.
8.3 To agree to ask Lydney Town Council for a donation of £2,000 towards to cost of the event
8.4 To agree to contact previous financial contributors to see if they are able to help with a donation for the event for 2024/25
8.5 To agree to ask Lydney Town Council for a donation of £100 towards the cost of art materials.
9. **Correspondence**
To consider a response to any correspondence received
10. **Trustees' Reports**
To consider any URGENT reports from members of the Trust.
11. **Trust Secretary**
To receive the Trust Secretary's Report
12. **Date of Next Meeting**
Monday 20th May 2024, 7pm Council Chambers

END