

BATHURST PARK AND RECREATION TRUST

MEETING OF THE TRUST – 27th November 2023

Minutes of the Meeting held at Council Chambers on
Monday 27th November at 7.00 pm.

Present: Trustees R Kemsley (Chair), R Holmes, S Holmes,
M Jones and N Saunders (Vice Chair)

In Attendance: Mr M Greenfield -Trust Secretary & Minute Taker

1. Apologies for Absence

Apologies for absence were received and noted from Trustees H Ives, E Taylor, C Harris, P Macklin & P Johns

2. Declarations of Interest

There were no declarations of interests.

3. Minutes of Previous Meeting

The minutes of the meeting held on the 25th September 2023 were accepted as read and correct.

Proposed by the Chairman

Resolved: Majority Approved

4. Financial Matters

4.1 Payments

To approve Invoices to be paid 27.11.2023.

It was proposed by the Chairman, that the payments totalling £4,950.79 plus an additional invoice totalling £443.92 for reimbursement to Lydney Town Council for staff attending fireworks event in November 2023 be agreed.

Resolved: Unanimously Approved.

4.2 Income and Expenditure Reports

To note Income and Expenditure Reports for 30.09.2023 and 31.10.2023.

Noted.

4.3 Bank Reconciliation & Bank Statements – Current and Deposit Accounts

To note the Bank Reconciliations and Bank Statements for 30.09.2023 and 31.10.2023.

Noted.

4.4 Earmarked Reserves

To note Earmarked Reserves for 30.09.2023 and 31.10.2023.

Noted.

4.5 Draft Budget 2024/25

Trustees reviewed and considered the draft budget for 2024/25.



4.6 Internal Audit of Accounts

To note the internal audit of accounts for August, September and October 2023 has been undertaken.

Noted.

5. **Summer Bedding Plants 2024**

To consider and decide on Summer Bedding Plants 2024

Trustee Saunders proposed that the quote from Coinros of £3,378.88 for Summer Bedding be approved. Seconded by Trustee Jones

Resolved: Unanimously Approved

6. **Churches Together Carol Concert 21st December 2023**

To consider and approve Churches Together in Lydney's request to use Bathurst Park on 21st December to hold a Carol Concert.

Trustee Saunders proposed that Churches Together request to hold a Carol Concert in Bathurst Park on 21st December be approved. Seconded by Trustee Kemsley

Resolved: Unanimously Approved

7. **Lydney Bowling Club Signage Request**

To consider and approve request from Lydney Bowling Club to install signage on the three entrance gates to the bowling green.

The Chairman proposed that the Bowling Club's request to install signage on to the three entrance gates to the bowling green be approved.

Resolved: Unanimously Approved

8. **Correspondence**

To consider a response to any correspondence received.

8.1 To note the quote received from RAW Mechanical Ltd for replacement of water cylinders within the Pavilion which was not taken forward.

Noted.

9. **Trustees' Reports**

To consider any URGENT reports from members of the Trust.

Trustee Saunders thanked everyone for their support regarding the fireworks event held at Bathurst Park on Friday 3rd November.

The fireworks event for 2024 will need to be planned and will be on the agenda in January 2024.

Trustee Saunders commented that the fireworks event costs were:

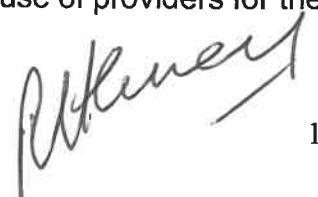
- Income from Traders = £780.00
- Gate Receipts = £8,638.12
- Budget = £9,500
- Remaining = £1,133.95
- Insurance = £500 approximately.

The fireworks event occurred and was under budget.

The Chairman thanked Trustee Saunders for the work.

Trustee Saunders commented that they will need to start planning the 2024 fireworks event and the provisional date will be Tuesday 5th November 2024.

It was commented that the Trustees will also need to consider the use of providers for the events.



10. Trust Secretary

To receive and note the Trust Secretary Report
Noted.

11. Date of Next Meeting

Monday 29th January 2024, 7pm Council Chambers

Meeting closed 19.45pm

Signed:.....

Date:.....

A handwritten signature in black ink, appearing to read 'R. Turner', with a long horizontal flourish underneath.

