

# BATHURST PARK AND RECREATION TRUST

MEETING OF THE TRUST – 28<sup>th</sup> March 2022 - 34

Minutes of the Meeting held via Zoom on Monday 28<sup>th</sup> March 2022 at 8.00pm.

**Present:** Trustees S Cave, A Harley, C Harris, R Holmes, P Macklin (*from 7.15pm*), L Penny, T Saunders (Acting Chair), S Stockham and E Taylor.

**In Attendance:** Mr S Holley – Trust Secretary and Minute Taker

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1. **APOLOGIES AND CHAIR**

- (i) The Trust NOTED that Apologies for absence had been received from Trustees S Holmes, R Kemsley and S Thomas-Brown, who were unwell.
- (ii) Trustees Greenwood, Leach and Vaughan were absent.
- (iii) As Trustee Kemsley (the Trust Chair) was unwell, Trustee T Saunders took the Chair in her capacity as Vice-Chair.

2. **DECLARATIONS OF INTEREST**

None.

3. **APPROVAL OF MINUTES**

Consideration of the Minutes of the last meeting for approval was DEFERRED.

4. **FINANCIAL MATTERS**

4.1 **Schedule of Payments**

Trustee Harris Proposed approval of the Payments listed. Seconded by Trustee Saunders and APPROVED. Record of Voting: For – 7, Against – 0, Abstentions – 1, Absent/Apologies - 7

**Appendix 1**

4.2 **Trial Balance, Balance Sheet, Income and Expenditure Report and Bank Reconciliation for Month 11 (i.e. to 28<sup>th</sup> February 2022)**

NOTED.

4.3 **Year End Movements to Earmarked Reserves**

The Trust unanimously RESOLVED to adopt Officers recommendations for the following movements of unspent funds at the Year End:

- (i) All remaining funds for Health and Safety including Tree Works (nominal code 4075) to the Tree Replacement Earmarked Reserve (EMR 322); and
- (ii) All remaining funds for Play Equipment (nominal code 4245) to the Play Equipment (Replacement) Earmarked Reserve (EMR 323)

5. **TRUST SECRETARY'S REPORT**

No report.

*Trustee P Macklin joined the meeting at this point*

6. **DUCK HOUSE ON THE POND**

This suggestion did not proceed to a debate or decision as there was no Proposer or Secunder.

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## 7. TRUST STRATEGIC PLAN

(i) It was NOTED that work on a Strategic Plan for the two Trusts and the Council was progressing.

(ii) The Vice-Chair gave an update on the proposal to install additional lighting on Andre Clement Avenue. She and Trustee S Holmes had met the County Council Officer responsible to discuss it. It could be that the options would be cheaper than first anticipated. Two of the existing maps were broken / out of order. The Town Council would arrange for an overgrowing tree to be cut back from one and the County Council would fix the other.

## 8. EVENTS IN THE PARK

8.1 (i) Easter Egg Hunt (13<sup>th</sup> April) – (Town Council event in the Park) All preparations had been done with the exception of ordering materials for the Crafts tent, which would be taken from the 2022/23 Budget. A member suggested that surplus seeds be given out, perhaps as part of a competition. There would be no cost to the Council and the details could be left to the organisers.

(ii) Queen's Platinum Jubilee Weekend (2<sup>nd</sup> – 5<sup>th</sup> June) - (Town Council events in the Park) Councillors S Holmes and Saunders had been working hard to put arrangements in place. It had been thought the event would benefit from a Town Crier; a competition would be launched to find one.

(ii) Fireworks Display (5<sup>th</sup> November) – The Trust Secretary would work with key members in compiling a report for the next meeting, based on the plan for previous displays with the amendments suggested by the Trust following the display in 2021.

8.2 Trustee Saunders relayed a request by Green Top Events to host a 'Food and Drink Showcase' in the Park on Saturday 22<sup>nd</sup> July 2022. The request was AGREED IN PRINCIPLE, subject to the organisers providing additional toilets, a Risk Assessment and proof of Public Liability Insurance with further details to be delegated to the Trust Chair and Trust Secretary with other members to be advised in due course.

## 9. CORRESPONDENCE

No correspondence

## 10. TRUSTEE REPORTS

It was reported that the owner of the lease over the Pavilion café had found a buyer for the lease. The Trust welcomed the news that the prospective purchaser was interested in opening for longer hours. The detailed arrangements would be left to the respective Solicitors until final approval was required by the Trust.

## 11. DATE OF NEXT MEETING

Monday 30<sup>th</sup> May 2022

The meeting closed at 7.48 pm.

Chair.....

Date.....

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## **Appendix 1**

