

LYDNEY RECREATION TRUST

MEETING OF THE TRUST – 3rd October 2022 - 41

Minutes of the Meeting held at Council Chambers on Monday 3rd October 2022 at 8.45 pm.

Present: Trustees R Kemsley (Chair), S Cave, C Harris, A Harley, P Macklin, T Saunders (Vice-Chair) and E Taylor.

In Mr S Holley - Trust Secretary

Attendance: Mrs C Whittington – Minute Taker

1. APOLOGIES

The Trust NOTED Apologies for absence had been received from Trustees R Holmes, S Holmes and Leach. Trustees Greenwood and Vaughan were absent with 3 Vacancies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. APPROVAL OF MINUTES

- (i) Trustee Kemsley Proposed from the Chair that the minutes of the meeting held on the 25th July be approved as a correct record. Approved with the following Record of voting: For – 5: Against – 0: Abstentions – 2: Vacancy – 3.
- (ii) The minutes of the Extraordinary meeting held on 9th August 2022 were **Approved**

4. FINANCIAL MATTERS

4.1 Approval of Schedule of Payments

Trustees Kemsley and Macklin advised Trustees £19,400 of S106 money had been obtained for drainage work on the football pitches. Quotes were sent to FoDDC and work was completed during the football break. Trustee Harley Proposed the payment to be agreed retrospectively, Seconded Trustee Cave. AGREED Unanimously. Trustees Kemsley and Macklin were thanked for their work in obtaining the S106 money and getting the work completed promptly.

The remaining payments were Proposed by Trustee Harris, Seconded by Trustee Saunders. AGREED Unanimously.

4.2 To note Trail Balance, Balance Sheet, Income and Expenditure Report and Bank Reconciliation for Month 5 (End of August)

Noted

4.3 To Consider a Draft Budget for 23/24

The Trust Secretary and Assistant RFO talked through the Draft Budget and the Earmarked Funds to enable the Trustees to make decisions for the final budget. Trustees identified path resurfacing, lighting and continued geese management as Projects.

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5. PROPOSALS FOR SKATEPARK AND PUMP TRACK

There was no update on the Pump Track.

Trustee Cave advised Trustees he was putting a tender together and had spoken with other councils who were going through similar plans, for their advice. Advice had also been received from GAPTC who advised not to tender, however this advice does not have to be agreed or worked with. Trustees noted the advice.

The Trust Secretary talked Trustees through the tender process, advising that putting a Tender together did not mean a commitment and had no costs. Trustee Cave advised by going through tender you find a contractor who puts the plans into place. The Contractors would fund raise for most of the money needed to complete the Project. Lydney is the only Gloucestershire County Level Park and in the top 10% of Parks in the UK. Timescale is to tender and be achieved by 2025. Tenders to be out by 10th October, as LTC (on behalf of LRT). Tenders to be expected for the next meeting. Trustee Kemsley stated there is some S106 money available and further money if required could be discussed and incorporated in future budgets if needed. Trustee Harris thanked Trustee Cave for a tremendous job in collating and bringing to the Trust. Trustees asked if flooding would play a part in a planning decision. The Trust Secretary stated a contractor would be used to working on flood plains. Trustees Saunders Proposed a tender be put out, Seconded Trustee Kemsley. AGREED Unanimously.

ACTION Trust Secretary

6. ART BOARDS AT THE SKATE PARK

Enquires had been asked about the unused Art boards at the Skate Park. Trustee Saunders was currently talking to an artist who would use them for paintings. More details to be provided from the artist, with possible work being done in the Spring. Trustee Harris Proposed this be looked into further, Seconded Trustee Cave. AGREED Unanimously

7. PROPOSALS FOR COMMUNITY ORCHARD AND ALLOTMENTS

The proposed site being looked at for the Community Orchard and Allotments would be at the far end of the Recreation Trust land by the bypass. The head groundsman is looking to see if this was feasible. Trustee Harris Proposed that an in-depth soil test be taken to Lydney Town Council to provide the money from the Environment Ear Marked Funds, Seconded Trustee Cave. AGREED unanimously. Trustee Harley to obtain quotes and to bring to the next meeting of Lydney Town Council.

ACTION Trust Secretary

8. Public Safety at the Cut/Pidocks Canal and overall Safety Audit

The Trust Secretary suggested there was a safety audit of the Recreation Areas and that it be undertaken by a professional company. Proposed Trustee Saunders, Seconded Trustee Harris.

ACTION Trust Secretary

9. CORRESPONDENCE

None.

10. TRUST SECRETARY REPORT

The Trust Secretary had nothing to report

11. TRUSTEES REPORTS

Friends of the Forest Waterways did a litter pick on the River Lyd.

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12. **DATE OF NEXT MEETING**
Monday 28th November 2022

The meeting closed at 10.25 pm.

Chair.....

Date.....

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Appendix 1

AGENDA ITEM 4.3

21/07/2022		Lydney Recreation Trust Current Year							Page 73		
09:58		PRELIMINARY PURCHASE DAYBOOK							User: CEHW		
Creditors for Month No 4			Order by Supplier A/c				Nominal Ledger Analysis				
Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/06/2022	INV0241731	40	COUNTRYWIDE GROUNDS	CDU	1,210.00	242.00	1,452.00	4245	200	1,210.00	Cutting 7th and 21st June
10/07/2022	8797	37	FOREST EQUIPMENT	FES001	35.82	7.12	42.74	4210	200	35.82	School Holiday LitterPick
01/06/2022	4415	39	FOD PEST CONTROL	FOD002	55.00	11.00	66.00	4200	200	55.00	Mthly Pest Control
01/07/2022	4537	38	FOD PEST CONTROL	FOD002	55.00	11.00	66.00	4200	200	55.00	Mthly Pest Control
27/06/2022	48247	CONTRACT	GRIFFITHS	GRI001	830.00	166.00	996.00	4070	100	830.00	Audit of Accounts 21-22
TOTAL INVOICES					2,185.62	437.12	2,622.74			2,185.62	
VAT ANALYSISCODE S @ 20.00%					2,185.62	437.12	2,622.74				
TOTALS					2,185.62	437.12	2,622.74				