

# LYDNEY RECREATION TRUST

Minutes of the Meeting held at Council Chambers on Monday 30<sup>th</sup> January 2023 at 8.20 pm.

**Present:** Trustees R Kemsley (Chair), S Cave, C Harris, A Harley, R Holmes, S Holmes, P Johns, P Macklin (Vice Chair), B Osborne, T Saunders and E Taylor.

**In** Mr R Balgobin - Locum Trust Secretary

**Attendance:** Mrs C Whittington – Minute Taker

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1. **APOLOGIES**

The Trust NOTED apologies for absence had been received from Trustee Leach. Trustee Greenwood and Vaughan were absent with 1 vacancy.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3. **APPROVAL OF MINUTES**

Trustee Saunders Proposed the minutes of the meeting held on the 28<sup>th</sup> November be approved as a correct record, Seconded Trustee Johns. APPROVED with five abstentions.

4. **FINANCIAL MATTERS**

4.1 **Approval of Schedule of Payments**

Trustee HARRIS Proposed the Schedule of Payments be accepted, Seconded Trustee Kemsley . APPROVED Unanimously.

4.2 **To note Trail Balance, Balance Sheet, Income and Expenditure Report and Bank Reconciliation for Month 9 (End of December)**

Noted

4.3 **To agree not to increase the rental on the garages**

Trustee Kemsley Proposed from the Chair that no increase be implemented. APPROVED 1 abstention.

4.4 **To agree to increase the rental in line with the current inflation rate**

Trustee Kemsley Proposed from the chair that a 10% increase of the rental of the carpark be applied. APPROVED Unanimously.

4.5 **To consider and approve obtaining a Debit Card**

Trustees discussed obtaining a £100 prepaid Debit Card to eradicate the need for cash in the office. Trustee Kemsley Proposed for the chair. APPROVED with one abstention.

5. **TRUST SECRETARYS REPORT**

Nothing to report

6. **TO CONSIDER A REQUEST FROM THE TENNIS CLUB TO CREATE TWO ADDITIONAL TENNIS COURTS**

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The Trustees discussed the verbal request from the Tennis Club to add additional courts behind the club house. Trustees agreed in principle to the request but requested a formal request be put to the Trust.

7. **TO AGREE TO CONDUCT A FORMAL RISK ASSESSMENT ON THE LYDNEY RECREATION TRUST GROUND.**

An Annual Risk assessment should take place on Trust Ground. Trustee Osbourne Proposed that an initial risk assessment be undertaken by Trustees Kemsley, Macklin and the Head Grounds man, but an outside organisation be used to make it official, Seconded Trustee Saunders.

8. **TO APPEAL AGAINST THE DECISION FROM FODDC TO NOT PERMIT THE USE OF A MARKET AT NEWERNE STREET CARPARK.**

Trustee Kemsley Proposed it be taken to the next Full Council meeting of Lydney Town Council for an agenda item, Seconded Trustee Osbourne, APPROVED Unanimously.

9. **CORRESPONDENCE**

There was no correspondence.

10. **DUPLICATE AGENDA ITEM**

11. **TRUSTEE REPORT**

Trustee Macklin had met with a company regarding the irrigation of the Recreation Trust Land with a proposal from them that the water from the drainage pipe should be stored to use to water the pitches in summer. Further money from S106 is being looked into for the irrigation and drainage, but previous works has highlighted good drainage. Trustee Kemsley advised the football club were requiring an additional full-time pitch and would like it to be official and incorporated in the lease. An agenda item for next meeting.

Trustee S Holmes advised the soil testing would take place at a later stage, with three tests being completed.

12. **DATE OF NEXT MEETING**

Monday 27<sup>th</sup> March 2023

## CLOSED SESSION

**THAT IN ACCORDANCE WITH THE PROVISIONS OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972, THE PUBLIC AND PRESS BE EXCLUDED DURING CONSIDERATION OF AGENDA ITEM 13**

13. **To consider and approve a quotation to an upgrade at the Skatepark, ensuring there is no financial commitment at this stage.**

Trustee Cave talked Trustees through all the tenders received. Trustee Cave Proposed to use Maverick as builders and designers, with no commitment if the Trust does not raise the money, Seconded Trustee Johns. Letter of intent to be sent, stating once funding has been obtained the trust will use them for the new skatepark. Trustees thanked Trustee Cave for all his hard work in bringing the proposals to this stage.

The meeting closed at 9.15 pm.

Chair.....

Date.....

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## APPENDIX I

AGENDA ITEM 41.

26/01/2023 Lydney Recreation Trust Current Year Page 88  
 10:40 PRELIMINARY PURCHASE DAYBOOK User: CEHW

Creditors for Month No 10			Order by Supplier A/c				Nominal Ledger Analysis				
Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/c	Centre	Amount	Analysis Description
26/08/2022	10465821	44	ECOLAB	ECO	3,600.00	720.00	4,320.00	4200	200	3,600.00	Environment Control Measures
18/01/2023	E239999740042	CONTRACT	EDF	EDF001	73.01	3.15	76.16	4430	200	73.01	Elec: 14.12 to 16.01.23
06/01/2023	8867	37	FOREST EQUIPMENT	FES001	71.24	14.24	85.48	4235	200	71.24	School Holidays Litterpick
06/01/2023	8875	EMAIL	FOREST EQUIPMENT	FES001	56.25	11.25	67.50	4200	200	56.25	Removal of Waste
01/01/2023	5299	39	FOD PEST CONTROL	FOD002	55.00	11.00	66.00	4200	200	55.00	Mthly Pest Control
31/12/2022	12234	JY25	LIGHT FANTASTIC	LIG001	6.76	1.35	8.11	4500	300	6.76	Garage Key Cutting
10/01/2023	INV17942	JY/34	SWM INSULATIONS LTD	SWM001	45.00	9.00	54.00	4200	200	45.00	Bulk Bag Ballast
10/01/2023	INV17943	JY/33	SWM INSULATIONS LTD	SWM001	40.00	8.00	48.00	4200	200	40.00	Bulk Bag Ballast
04/01/2023	0856 AIF346	JY/32	TRAVIS PERKINS	TRA001	61.09	12.22	73.31	4200	200	61.09	Bulk Bag Ballast
<b>TOTAL INVOICES</b>					<b>4,008.35</b>	<b>790.21</b>	<b>4,798.56</b>			<b>4,008.35</b>	
VAT ANALYSISCODE F @ 5.00%					63.01	3.15	66.16				
VAT ANALYSISCODE OTS @ 0.00%					10.00	0.00	10.00				
VAT ANALYSISCODE S @ 20.00%					3,935.34	787.06	4,722.40				
<b>TOTALS</b>					<b>4,008.35</b>	<b>790.21</b>	<b>4,798.56</b>				

# **LYDNEY RECREATION TRUST**