

BATHURST PARK AND RECREATION TRUST

MEETING OF THE TRUST – 30th January 2023 - 53

Minutes of the Meeting held at Council Chambers on
Monday 30th January 2023 at 7.03 pm.

Present: Trustees R Kemsley (Chair), S Cave, C Harris, A Harley, R Holmes, S Holmes, P Johns, P Macklin, B Osbourne, T Saunders (Vice-Chair) and E Taylor.

In Attendance: Mr R Balgobin – Locum Trust Secretary
Mrs C Whittington - Minute Taker

1. **APOLOGIES**

The Trust NOTED apologies for absence had been received from Trustee Leach. Trustees Greenwood and Vaughan were absent with 1 vacancy.

2. **DECLARATIONS OF INTEREST**

Trustees Harris and Macklin declared an in interest in Agenda Item 7.

3. **APPROVAL OF MINUTES**

Trustee Kemsley Proposed from the Chair the minutes of the meeting held on the 28th November be approved as a correct record. APPROVED with five Abstentions.

4. **FINANCIAL MATTERS**

4.1 **Approval of Schedule of Payments**

Trustee Kemsley Proposed from the Chair the Schedule of Payments be accepted. APPROVED Unanimous.

4.2 **To note Trail Balance, Balance Sheet, Income and Expenditure Report and Bank Reconciliation for Month 9 (End of December).**

Noted.

4.3 **To Agree and confirm the expenditure on the fireworks for the event on 3rd November 2023.**

The display to be as last years, with costings sought for any price increase. Trustee Saunders Proposed, Trustee Harris Seconded. Unanimous.

Action- Admin/Events Organiser

4.4 **To consider and obtain a Debit Card.**

Trustees discussed obtaining a £100 prepaid Debit Card to eradicate the need for cash in the office. Trustee Cave Proposed, Seconded Trustee Harris. **APPROVED** with one abstention

5. **TRUST SECRETARY REPORT**

The Locum Trust Secretary thanked the staff and Trustees for difficult protocols when he took over and thanked everyone for their support.

6. **EVENTS IN THE PARK**

- (i) Trustee Cave Proposed FVAF could have the use of the park on the 10th June, Seconded Trustee Taylor. Unanimous.

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- (ii) Trustee Saunders Proposed Lydney Town Council Easter Egg event could be held in the park on 5th April, Seconded Trustee Taylor – Unanimous.
- (iii) Trustee Saunders talked through the two-day event Lydney Town Council would be holding to commemorate the Kings Coronation. Event to be held be held Sunday 7th and Monday 8th May with music and food on the Sunday and a brass band on Monday with the day being a volunteering theme. Trustee Cave Proposed use of Bathurst Park Trustee, Seconded Trustee Harris Unanimously approved.
Proposed the park could be used for this event, Seconded Trustee Harris – unanimous.

7. FOOTBALL PITCHES

Trustee discussed the charges and agreed to no longer advertise Cricket and Rugby pitches and securing the changing rooms out of hours. Trustees agreed to increase the Training Charge for the pitch to £15 and reduce the fees for additional changing rooms for the Juniors to £15.00 Proposed Trustee Harris, Seconded Trustee Saunders.

Trustees Kemsley and Macklin to speak with Dean Voss of Lydney Town Football Club to discuss an annual charge for the use of the pitches.

8. SENSORY GARDEN

After a lengthy discussion the Trustees agreed in principle with the concept and idea for the Sensory Garden. Trustee Cave Proposed to go ahead with the new path and repair of the existing path with Lydney Surfacing being awarded the contract, with further work to be obtained by Grants, Seconded Trustee Kemsley.

Action – Locum Trust Secretary /Assistant Clerk

9. TO CONSIDER A QUOTE TO INSTALL AN ELECTRICAL SUB METER IN THE CAFÉ.

The quote received to install a separate sub meter was discussed. The Locum Trust Secretary advised two further quotes to be obtained and the cheapest of the three quotes be given the work. Proposed Trustee Kemsley, Seconded Trustee Saunders.

10. CORRESPONDENCE

There was no correspondence.

12. TRUSTEE REPORTS

There were no Trustee Reports

13. DATE OF NEXT MEETING

Monday 27th March 2023

The meeting closed at 8.10 pm.

Chair.....

Date.....

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Appendix 1

AGENDA ITEM 4.1

25/01/2023		Bathurst Park and Recreation Trust Current Year							Page 98		
16:43		PURCHASE DAYBOOK							User: CEHW		
Creditors for Month No 10				Order by Supplier A/c				Nominal Ledger Analysis			
Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
23/01/2023	52588	124	GOOCH	GCH001	44.96	8.99	53.95	4095	150	44.96	Hand Towel
31/12/2022	033	JY21/26	LIGHT FANTASTIC	LIG001	11.58	2.32	13.90	4230	200	11.58	Hose Connector/Nails/Birdfood
16/01/2023	28906	123	REVILL	REV001	88.20	17.64	105.84	4210	200	88.20	Servie to Toro Mower
TOTAL INVOICES					144.74	28.95	173.69			144.74	
VAT ANALYSISCODE S @ 20.00%					144.74	28.95	173.69				
TOTALS					144.74	28.95	173.69				

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