

# **LYDNEY RECREATION TRUST**

## **MEETING OF THE TRUST – 25<sup>th</sup> July 2022 - 38**

**Minutes of the Meeting held at Watney Hall on Monday 25<sup>th</sup> July 2022 at 8.20pm.**

**Present:** Trustees R Kemsley (Chair), S Cave, C Harris, R Holmes, S Holmes, W Leach, L Penny, T Saunders (Vice-Chair), S Stockham, E Taylor and C Vaughan.

**In Attendance:** Mr S Holley - Trust Secretary  
Mrs C Whittington – Minute Taker  
One member of public (Press)

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### **1. APOLOGIES AND CHAIR**

(i) The Trust NOTED that Apologies for absence had been received from Trustees Harley and Macklin. Trustee Greenwood was absent.

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3. APPROVAL OF MINUTES**

(i) Trustee Kemsley Proposed from the Chair that the minutes of the Extraordinary meeting of the Trust held on 4<sup>th</sup> April be approved as a correct record. This was AGREED with the following Record of Voting: For – 5: Against – 0: Abstentions – 6: Absent/Apologies – 3: Vacancy - 1.

(ii) Trustee Kemsley Proposed from the Chair that the minutes of the meeting of the Trust held on 30<sup>th</sup> May be approved as a correct record. This was AGREED with the following Record of Voting: For – 7: Against – 0: Abstentions – 4: Absent/Apologies – 3: Vacancy – 1.

### **4. FINANCIAL MATTERS**

#### **4.1 To consider for approval the draft account for the year ended 31<sup>st</sup> March**

The Trust Secretary talked through the year end accounts and Trustee Kemsley Proposed from the chair they be accepted. Unanimously Approved

#### **4.2 To agree to move the Year End surplus to the Special Project Earmarked Reserve**

The Trust Secretary explained the Trust had unspent budget funds from 21/22. Trustee Harris Proposed this be put into Specials Projects, Seconded Trustee Kemsley. Unanimously Approved

#### **4.3 Schedule of Payments**

The Trust Secretary advised an additional invoice had been received, from Countrywide and added to the payment listing. The Trust Secretary advised the payment to Griffiths Marshall would not be paid until the accounts had been submitted to the Charity Commission. Proposed CH that the circulated Schedule of Payments be agreed Seconded TS Unanimously Approved.

Trustee S Holmes enquired if the Earmarked “Sale of Lake House was for a specific spend. The Trust Secretary advised this was an historic budget line and would confirm if the figure was to be used for a special purpose.

**Appendix 1  
Action – Town Clerk**

#### **4.4 To note the Trial Balance, Balance Sheet, Income and Expenditure Report and Bank Reconciliation for Month 3**

Noted

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### **5. PROPOSALS FOR SKATEPARK AND PUMP TRACK**

(i) Trustee Cave advised he was working on tender documents for the Skatepark. He had spoken with two builders who had provided estimated figures for the replacement of the existing Skatepark. Trustee Cave asked for a meeting with the Trust Secretary to further understand the tender process to enable him to move forward. Trustees were advised that the District Council held £67,000 in S106 monies but it remained to be confirmed whether this had to be used solely for repairs or could be used towards a new Skatepark. The Trust Chair to clarify this together with the question raised whether planning permission be required for a new Skatepark. Both companies Trustee Cave had been in contact with would move forward themselves with the fund raising. The Skatepark had been identified as being in a very good position with a decal of 4 out of 10 so would which places it in a higher chance of obtaining funding. Trustee Holmes sought clarification that that there would be no monetary obligation to the original funders. Trustee Cave would meet Councillor N Penny from Coleford to gather more information on the new Skatepark in Coleford. Trustees thanked Trustee Cave for all the work he had put in.

(ii) Trustee Kemsley advised he had spoken with the Pump Track committee and the site needed to be tested. They were awaiting indication of cost of drawings, after which they would tender for bids and evaluation to provide draft plans.

**ACTION TOWN CLERK**

### **6. OTHER IMPROVEMENTS IN THE RECREATION GROUNDS**

The Trust Secretary advised the Grounds Team would be painting the garage doors in the Autumn and keeping on top of the weeds as well as having a general tidy up once the cutting season slows down. The Trustees advised they would like to see lighting around the lake at low level so not to cause a problem for the fisherman. Trustee Penny asked if the weeds could be cleared around the skate park for Arts August.

### **7. GEESE AT THE LAKE**

The Trust was requested to consider the Canada Geese at the Lake. The Trust Secretary advised that the Trust had a legal duty to comply with its charitable objective to provide playing fields, not only for the sports clubs (which paid rent for use of the playing fields and which represented hundreds if not thousands of users) but also for the general public which used the other areas around the lake. There was a health and safety concern about children and families playing and picnicking. Trust members discussed various considerations and options in a lengthy debate. The Trust Chair reiterated that the Trust was obliged to fulfil its charitable objectives to provide playing fields and they should be safe to play on, and then Proposed that the firm concerned be instructed to make two visits to reduce the number of Canada Geese at the cost of £3,600 and then appraise the success of that action. Afterwards, the Trust should consider non-lethal methods of discouraging the Canada Geese from returning in the same numbers. This was AGREED with the following Record of Voting: For – 7; Against – 3; Abstentions – 1; Absent/Apologies – 3; Vacancy -1. A subsidiary motion that the funds come from the General Reserves was Proposed by Trustee Harris, Seconded by the Trust Chair and APPROVED with the following Record of Voting: For – 8; Against – 3; Abstentions – 0; Absent/Apologies – 3; Vacancy -1.

### **8. CORRESPONDENCE**

There was no correspondence.

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9. **TRUST SECRETARY'S REPORT**

The Trust Secretary had nothing to report.

10. **TRUSTEES REPORTS**

(i) Trustee S Holmes requested Allotment/Orchard be on the next agenda.

(ii) Trustees noted that a vehicle had started being left overnight in the Hams Road Car Park.

11. **DATE OF NEXT MEETING**

Monday 26<sup>th</sup> September 2022

The meeting closed at 9.35 pm.

Chair.....

Date.....

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### Appendix 1

AGENDA ITEM 4.3

21/07/2022 Lydney Recreation Trust Current Year Page 73  
 09:58 PRELIMINARY PURCHASE DAYBOOK User: CEHW

Creditors for Month No 4

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/06/2022	INV0241731	40	COUNTRYWIDE GROUNDS	COU	1,210.00	242.00	1,452.00	4245	200	1,210.00	Cutting 7th and 21st June
10/07/2022	8797	37	FOREST EQUIPMENT	FES001	35.62	7.12	42.74	4210	200	35.62	School Holiday LitterPick
01/06/2022	4416	39	FOD PEST CONTROL	FOD002	55.00	11.00	66.00	4200	200	55.00	Mthly Pest Control
01/07/2022	4537	39	FOD PEST CONTROL	FOD002	55.00	11.00	66.00	4200	200	55.00	Mthly Pest Control
27/06/2022	48247	CONTRACT	GRIFFITHS	GRI001	830.00	166.00	996.00	4070	100	830.00	Audit of Accounts 21-22
<b>TOTAL INVOICES</b>					<b>2,185.62</b>	<b>437.12</b>	<b>2,622.74</b>			<b>2,185.62</b>	
VAT ANALYSISCODE S @ 20.00%					2,185.62	437.12	2,622.74				
<b>TOTALS</b>					<b>2,185.62</b>	<b>437.12</b>	<b>2,622.74</b>				