

LYDNEY RECREATION TRUST

Minutes of the Meeting held at Council Chambers on Monday 31st July 2023

At 8.00pm.

Present: Trustees R Kemsley (**Chair**), S Cave, C Harris, W Osborne, R Holmes, S Holmes, P Johns, P Macklin (**Vice Chair**), T Saunders and E Taylor.

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall - Minute Taker
Mrs C Matthews - Locum Assistant Clerk – Lydney Town Council

1. **Apologies for Absence**
There were no apologies for absence received.
2. **Declarations of Interest**
Trustees Kemsley and Macklin Declared a non-pecuniary interest regarding Item 5.
3. **Minutes of the Last Meeting**
Trustee Osborne Proposed the minutes of the **Extraordinary Meeting of Monday 10th July 2023** be approved as a correct record.
Seconded by Trustee Saunders. Unanimously Agreed
4. **Financial Matters/Secretary's Financial Reports**
 - 4.1 **Payments**
To note Receipt and Payment Reports covering 30.04.23 31.05.23 and 30.06.23
Noted
 - 4.2 **Income and Expenditure Reports 30.04.23 31.05.23 and 30.06.23**
To note the Income and Expenditure Reports
Noted
 - 4.3 **Bank Reconciliation – for 31.05.23 and 30.06.23**
To note the Bank Reconciliation
Noted
 - 4.4 **Earmarked Reserves 31.05.23 and 30.06.23**
To note the Earmarked Reserves
Noted
 - 4.5 **To consider and agree for approval the Draft Accounts for the year ending 31st March 2023, for onward submission to the Charity Commission**
Proposed by Trustee Kemsley. Approved Unanimously

R Kemsley
25/9/2023

- 4.6 To consider and agree to move the 2022/23 Year End excess / surplus to the Special Projects Earmarked Reserve.
Proposed by Trustee S. Holmes. Seconded by Trustee Harris Agreed Unanimously
- 4.7 To approve that the Secretary, in consultation with the Chair and/or Trust nominees, can make virement adjustments and budget changes across Trust budgets.
Proposed by Trustee S Holmes. Seconded by Trustee Saunders. Approved Unanimously
5. **Section 106**
To receive an update on Section 106 allocations
The Trustees received an update on S106
- s106- Changing room facilities- The Trust has now received official confirmation from the Cricket, Rugby Clubs and oral confirmation from The Football Club.
S106- Carpark Maintenance- the Trust is awaiting confirmation that the works will be covered under s106 monies.
S106- drainage works completed – the money has been received to cover the works and will be paid as soon as practicable.
The Trustees Noted the updates.
6. **To receive an update on the wildlife situation at Lydney Lake**
The reports were Noted and the Trust decided to review the works once completed.
7. **To receive an update on the skateboard park**
- 7.1 To consider and agree the play equipment report, dated 19.06.23 from Zurich Insurers
The Trustees considered and agreed the play equipment report, dated 19.06.23 from Zurich Insurers.
The reports were also Noted
- 7.2 To consider and approve Zurich Insurance documentation, dated 19.06.23, can be provided to Evolution Skate Parks
The Trustees considered and approved that the Zurich Insurance documentation, dated 19.06.23, can be provided to Evolution Skate Parks
Proposed by Trustee Kemsley. Unanimously Approved
- 7.3 To consider and agree quotes for repairs to the skatepark, costs to be taken from EMR Special Projects and the annual budget.
The Trustees considered and agreed quotes for repairs from Evolution Skate Parks to the skatepark, costs to be taken from EMR Special Projects
Proposed by Trustee S Holmes and Seconded by Trustee Cave. Unanimously Agreed.
- Trustee Cave reported that the survey had now been completed and the design is now being progressed for public consultation and then any funding applications can be furthered.
8. **Lydney Angling Club Memorial Bench**
To consider and agree the installation of a memorial bench at the following location <https://w3w.co/scorpions.lasted.feel> -
The Trustees considered and agreed the installation of a memorial bench at the following location on the condition that they liaise with the Head Groundsman and

before installation and the bench purchased is of a commercial standard.
Proposed by Trustee Kemsley. Unanimously Agreed

9. Hams Road Lydney - Front of Garages Road resurface

The Trustees considered and agreed to a quotation to appoint the contractor, Lydney Surfacing to undertake road refurbishments, with the funds to be taken from EMR Special Projects.

Proposed by Trustee Kemsley. Unanimously Agreed

10. Lydney Angling Club Topsoil

The Trustees considered and agreed to the Angling Club storing topsoil near the lake area and undertaking maintenance on the lake area.

Proposed by Trustee Kemsley. Unanimously Agreed

11. Tree Management

To receive and approve a quote for tree works

The Trustees received and approved a quote from TrunkArb for tree works between the Railway Line and the Railway.

The Trustees received and approved a quote from Abbey Trees to remove a fallen willow Tree from the Recreational trust Land that is overhanging the River Lyd.

Proposed by Trustee Kemsley. Unanimously Agreed

12. Casual Pitch Hire at the Recreational Ground

The Trustees were provided with the following pitch fee charges.

- £25 all day commercial,
- £12.50 half day (3.5 hrs) commercial,
- £15 all day charity,
- £7.50 half day (3.5 hrs) charity.

The Charges were considered and it was proposed by Trustee S Holmes that the charges be agreed and that the pitch fees should be published on the website and social media pages to allow everyone a chance to apply for a pitch.

That the rubbish from any potential pitch hire should be removed and if the hires are more frequent than 3 times per month by any one hirer the trust relook at the charges.

13. Trustees' Reports

To consider any URGENT reports from members of the Trust.

There were no urgent reports.

14. Trust Secretary

To note the Trust Secretary's Report

Noted

15. Correspondence

To note, consider and agree a response to any correspondence received.

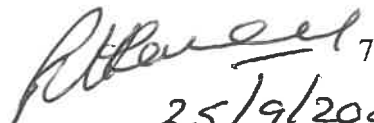
The Trustees noted, considered and agreed responses to correspondence received.

16. Date of Next Meeting

Monday 27th November 2023 at the conclusion of the meeting of Bathurst Park and Recreation Trust. Venue Council Chambers.

Meeting Closed at 9.15pm

END


25/9/2023

