

BATHURST PARK AND RECREATION TRUST

MEETING OF THE TRUST – 31st July 2023

Minutes of the Meeting held at Council Chambers on Monday 31st July at 7.00 pm.

Present: Trustees R Kemsley (Chair), S Cave (19.24pm), C Harris, R Holmes, S Holmes, P Johns, P Macklin (Vice Chairman), W Osborne, T Saunders and E Taylor.

In Attendance: Mr M Greenfield -Trust Secretary
Mrs L Bendall - Minute Taker
Mrs C Matthews - Locum Assistant Clerk

There were no members of the public present

1. **Apologies for Absence**
There were no apologies for absence.
2. **Declarations of Interest**
There were no declarations of interests.
3. **Minutes of Previous Meeting**
Trustee Harris Proposed the minutes of the meeting held on the 30th May 2023 be approved as a correct record, Seconded by Trustee Saunders. Agreed 5. Abstained 4
4. **Financial Matters**
 - 4.1 **Payments**
To note Receipt and Payment Reports covering 30.04.2023, 31.05.2023 and 30.06.2023
Noted.
 - 4.2 To note Income and Expenditure Reports 30.04.2023, 31.05.2023 and 30.06.2023
Noted.
 - 4.3 To note the Bank Reconciliation for 31.05.2023 and 30.06.2023.
Noted.
 - 4.4 To note Earmarked Reserves for 31.05.2023 and 30.06.2023.
Noted.
 - 4.5 To consider and agree approval of the Draft Accounts for the year ending 31st March 2023, for onward submission to the Charity Commission.
Proposed by Chair Kemsley. Unanimously Agreed
 - 4.6 To consider and agree to move the 2022/23 Year End excess/surplus to the Projects Earmarked Reserve.
Proposed by Chair Kemsley. Unanimously Agreed.



- 4.7 To approve that the Secretary, in consultation with the Chair and/or Trust nominees, can make virement adjustments and budget changes across Trust budgets.
Proposed by Trustee S Holmes. Seconded by Trustee Harris. Unanimously Agreed.
5. **Community Event 22nd July 2023**
Trustees received a report from Trustee Saunders on the Community Day held on 22nd July. Despite the weather the event was a success with positive feedback received. Trustee Saunders thanked all involved for their support.
6. **Winter Bedding Plants**
Chair Kemsley Proposed that the quote for winter bedding plants from Coinros be approved. Unanimously Agreed.
Trustee Osborne wanted to pass on a thank you to the Grounds Team for the wonderful summer bedding throughout the town.
7. **Tree Management**
Chair Kemsley Proposed the quotes from TrunkArb to fell two stands of Ash by the railway and dead tree near the bandstand be approved. Unanimously Agreed.
8. **Christmas Lights and Firework Events**
- 8.1 Chair Kemsley Proposed that the quote from Luke Cole Electrical for installation of Christmas Lights at the Bathurst Park Bandstand from Unearmarked Reserves (Deposit Account) and for a member of the Trust with the Secretary to have delegated powers to approve additional spend of up to £500.00 be approved. Unanimously Agreed.
- It is Noted Trustee S Cave arrived 19.24pm
- 8.2 Chair Kemsley Proposed to Defer the decision on insurance for the Fireworks event and suggested that it be added to the Council Agenda in September. Unanimously Agreed.
- 8.3 Chair Proposed the organisation of a Sub-Committee to enable the scheduled events to take place and approve associated spend be approved. Unanimously Agreed.
Trustees C Harris, R Holmes, S Cave, T Saunders, E Taylor and R Kemsley expressed an interest to being part of the Sub-Committee.
9. **Sensory Garden**
Trustees received an update on the Sensory Garden from Trustee S Holmes.
Donations for trees and plants have been kindly received from Gloucestershire County Council and it was noted donations have been made from local businesses.
All sponsors to be invited to the grand opening once it has been arranged.
10. **Trust Secretary**
To note the Trust Secretary Report
Noted.
11. **Trustees' Reports**
To consider any URGENT reports from members of the Trust.
There were no urgent reports.

Meeting closed 19.51pm

12. Date of Next Meeting

Monday 25th September 2023: 7pm Council Chambers

Signed:.....*A. Kenney*.....

Date:.....*25/9/2023*.....

