

# **BATHURST PARK AND RECREATION TRUST**

**MEETING OF THE TRUST – 27<sup>th</sup> MARCH 2023 - 54**

**Minutes of the Meeting held at Council Chambers on  
Monday 27<sup>th</sup> March 2023 at 7.00 pm.**

**Present:** Trustees R Kemsley (Chair), S Cave, C Harris, A Harley, R Holmes, S Holmes, P Johns, P Macklin, B Osborne, T Saunders (Vice-Chair) and E Taylor.

**In Attendance:** Mr R Balgobin – Locum Trust Secretary

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**1. Apologies for Absence**

The Trust NOTED apologies for absence had been received from Trustees W Leach, J Greenwood.

**2. Declarations of Interest**

There were no declaration of interest declared.

**3. Minutes of Previous Meeting**

Trustee R Kemsley Proposed the minutes of the meeting held on the 30<sup>th</sup> January 2023 be approved as a correct record. APPROVED.

**4. Financial Matters**

**4.1 To consider for approval a Schedule of Payments to be made by the Trust**

Trustee Kemsley Proposed from the Chair the Schedule of Payments be accepted. APPROVED Unanimous.

**4.2 To note the Trial Balance, Balance Sheet, Income and Expenditure Report and Bank Reconciliation for Month 11(end of February)**

Noted.

**5. Pavilion Café**

**5.1 To approve a quote for the removal of both water tanks in the Pavilion and installation of new, more cost-effective tanks.**

This matter was deferred as no quotes have been received.

**5.2 To discuss maintenance needed at the public toilets**

The maintenance of the toilets were discussed by the Trustees.

**5.3 To note the installation of a sub meter for electricity on Monday 27<sup>th</sup> and Tuesday 28<sup>th</sup> March 2023.**

The Trustees noted the installation of the sub meter.

**6. Bathurst Park Workshop Alarm System**

**To consider and approve a quote to either:**

**(i) To repair the current alarm system**

**(ii) To upgrade the current alarm system**

The Trustees agreed to upgrade the alarm system accepting the quote from M J Security.

7. **Sensory Garden**

- 7.1 To receive an update regarding the construction for the new path the Trustee were
- 7.2 advised that they were still awaiting a response from the Fields in Trust regarding permissions, it was agreed to fully understand if permissions were required, if they are not then the previously agreed contract for the new path should be undertaken.

To discuss fund raising needed for garden completion.

The Trustees discussed the funding requirements and agree to fund grant funding providers.

8. **Play Equipment**

To discuss current policy on replacing play equipment and future plans on fund raising for new equipment

The Trustees agreed to seek grant funding to undertake the large play equipment requirements and to use the allocated reserves to match fund the bids.

9. **Trust Secretary's Report**

**To receive the Trust Secretary's report. To include:-**

(i) **An update regarding outstanding insurance claim with Aviva**

The recent claim has been settled by Aviva as insurers of the Trust and the matter was now closed.

**To note the renewal of the Bathurst Park Trust Insurance Policy for 2023/2024**

Trustees received the quotation for Commercial Combined Insurance due for renewal on 1.4.2023. The premium (including IPT and all fees) was agreed for the year a £4,498.99.

10. **Events in the Park**

10.1 **To agree a date for the Community event to be held in Bathurst Park**

The Trustees agree for the Easter Event to take place on 5 April and the Coronations Events to take place on the 7 and 8 May 2023.

11. **Coronation Bench**

To approve a site for the Coronation bench.

Trustees considered a number of locations for the Coronation bench and agreed to site the bench in the Sensory area.

12. **Correspondence**

To consider a response to any correspondence received. There were none.

13. **Trustees' Reports**

To consider any URGENT reports from members of the Trust.

14. **Date of Next Meeting**

To be confirmed.

**Signed:**.....

**Date:**.....